



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TREASURY  
LANSING

RACHAEL EUBANKS  
STATE TREASURER

## STATE TAX COMMISSION MEETING AGENDA

Date: Tuesday, February 25, 2025  
Time: 9:00 a.m.  
Location: Okemos Conference Center Ballroom  
2187 University Park Drive, Okemos, Michigan

Virtual Meeting Link via Microsoft TEAMS: <https://bit.ly/432gSgS>

1. Approval of the minutes of December 16, 2024, as presented
2. Public Comment (limited to agenda policy items 4-21 only)
3. Hearing Regarding the Revocation of Industrial Facilities Exemption Certificate 2017-181
4. Approval of the 2024 STC Annual Report
5. Approval of the State Average Tax Rate for 2025
6. Approval of Bulletin 1 of 2025 4<sup>th</sup> Quarter Certified Interest Rates
7. Approval of Bulletin 2 of 2025 Millage Requests and Rollbacks
8. Official Order Regarding Robert Wheaton's Certification in Assessment Administration
9. Official Order Regarding Lisa Shagena's Certification in Assessment Administration
10. Official Order Regarding Christy Brow's Certification in Assessment Administration
11. Recommendation of Assessment Administration Practices Complaint Dismissal
12. Memorandum Regarding State Tax Commission Advisory Committee's
13. Memorandum Regarding DRAFT DNR PILT Roll
14. Memorandum Regarding Administratively Amending Property Tax Exemption Certificates
15. Approval of 2025 Millage Rollback Forms:  
Form 610 – 2025 Calculation of Taxable Valuations Including Additions, Losses  
and Totals for Units Which Were not Equalized as Assessed in 2023 or 2024  
Form 612 – 2025 Millage Reduction Fraction Computation

Form 613 – 2025 Complete Millage Reduction Fraction Computation  
Form 614 – 2025 Tax Rate Request  
Form 2166 – 2025 Millage Reduction Fraction Calculations  
Worksheet Form 5190 – 2024 Allocation Rates

16. Approval of Revised Standards Regarding Factors, Forms, Fractions, Multipliers, Ratios, Rates and Rounding
17. Approval of Revised Transfer of Ownership Guidelines
18. New Certifications and Re-Certifications of Computerized Tax Rolls
19. New Certifications and Re-Certifications of Computerized Assessment Rolls
20. Exemptions Special Items Agenda ([Exemptions Special Items Agenda Link](#))
21. Exemptions: Industrial Facility Exemption Applications, Neighborhood Enterprise Zone Applications and Charitable Nonprofit Housing Property Applications. ([Exemptions Agenda Link](#))
22. MCL 211.154 notification of omitted or incorrectly reported property concurrences by both the assessing officer and the owner. ([MCL 211.154 Concurrence Agenda Link](#))
23. MCL 211.154 Special Items Agenda ([MCL 211.154 Special Items Agenda Link](#))  
**Scheduled for 9:30 A.M.**
24. MCL 211.154 notification of omitted or incorrectly reported property not concurred in by both the assessing officer and the owner. ([MCL 211.154 NonConcurrence Agenda Link](#))  
**Scheduled for 9:30 A.M.**
25. Public Comment
26. Other Items for Discussion  
  
([Link to Agenda Items 3-19](#))