

MICHIGAN STATE POLICE
Criminal Justice Information Systems (CJIS)
Board Meeting Minutes
October 17, 2025
Michigan State Police Headquarters

Members Present

<u>Name</u>	<u>Agency</u>
Sheriff Troy Bevier (Vice-Chair)	Lenawee County Sheriff's Office, Michigan Sheriffs' Association
Ms. Michelle Kleckler, CSO	Michigan State Police, Criminal Justice Information Center
Ms. Angie Yankowski	MSP, Biometrics and Identification Division
Sheriff Mike Williams	Montcalm County Sheriff's Office, Michigan Sheriffs' Association
Mr. Brian Pillar	Michigan Department of Technology, Management and Budget
Ms. Bobbi Morrow	State Court Administrative Office
Mr. Warren Wilson	Michigan Department of Corrections (MDOC)
Captain Jamar Ricket	Detroit Police Department
Honorable Kirk Tabbey	Michigan District Judges Association
Chief Timothy Kozal	Michigan Association of Chiefs of Police
Lt. Jeffrey Campbell ((Proxy for Chief Darin Dood))	Michigan Association of Chiefs of Police
Ms. Julie Nakfoor Pratt	Barry County Prosecutor, Prosecuting Attorneys Association
Mr. David Gilbert	Calhoun County Prosecutor, Prosecuting Attorneys Association
Ms. Peggy Hines	Michigan Secretary of State
Undersheriff Ryan Schiller	Michigan Sheriff's Association
Ms. Shawn Ryan	Michigan Department of Attorney General
Ms. Lisa Hall	Michigan Communications Directors Association
Mr. Doug Woodard	Michigan Department of Health and Human Services
Mr. Robert Medacco	Inter-Tribal Council of Michigan

Guests

Ms. Lisa Reimbold, Michigan State Police	Ms. Katrina Garrett, Michigan State Police	Mr. Jeffery Sparks, Michigan State Police
Mr. Joe Diaz, Michigan State Police	Ms. Kelsey McArthur, Michigan State Police	Ms. Jaala McClain, Michigan State Police
Mr. David Enslin, Michigan Dept of Technology Management & Budget	Mr. Wayne Aldrich, ASO, Michigan State Police	Sgt. Matthew Neihengen, Detroit Police Department
Ms. Sherry Rosin, Michigan State Police	Mr. Kevin Collins, Michigan State Police	Capt. Matt Bolger, Michigan State Police
Ms. Heather Luebs, Michigan State Police	Ms. Marci Kelley Michigan State Police	Mr. Ray Garcia, Michigan State Police
Mr. Tedd Reuschel, Michigan Department of Corrections	Ms. K. Latham	

Welcome

Vice-Chair Sheriff Troy Bevier called the meeting to order at 9:30 a.m.

Roll Call

Ms. Lisa Reimbold completed roll call. A quorum was present.

Approval of Agenda

Motion: A Motion was made and seconded to approve the Agenda.

Motion passed unanimously. Agenda approved as presented.

Approval of Previous Meeting Minutes

Motion: A Motion was made and seconded to approve the previous Meeting Minutes.

Motion passed unanimously. The April Meeting Minutes were approved as presented.

Legislative Update:

- SB 111 Personal Protection Orders (Klinefelt) Provides elder and vulnerable adult personal protection order. Received in House (4/16/2025; To Judiciary Committee) Passed in Senate (4/16/2025; 19-18) Committee Hearing in Senate Civil Rights, Judiciary and Public Safety Committee (3/6/2025) Introduced (2/27/2025; To Civil Rights, Judiciary and Public Safety Committee)
- SB 78 Expunction (Santana) Provides procedures and eligibility for the expungement of certain records. Would allow an individual to file an application with the convicting court to set aside a felony conviction currently ineligible to be set aside if the individual committed the felony before the individual was 18 years old and met certain conditions (with many offenses still prohibited even under the bill). Received in House (5/20/2025; To Judiciary Committee) Passed in Senate (5/20/2025; 23-11) Advanced to Third Reading in Senate (5/7/2025) Reported in Senate (5/1/2025; By Civil Rights, Judiciary and Public Safety Committee) Committee Hearing in Senate Civil Rights, Judiciary and Public Safety Committee (4/17/2025) Introduced (2/12/2025; To Civil Rights, Judiciary and Public Safety Committee)
- SB 219-SB 222 Hospitalization / Mental Capacity / Outpatient Treatment (Hertel, K.) Revises person requiring treatment and modifies certain procedures for treatment. Provides outpatient treatment for misdemeanor offenders with mental health issues. Expands petition for access to assisted outpatient treatment to additional health providers. Received in House (5/21/2025; To Health Policy Committee) Passed in Senate (5/21/2025; 37-0) Advanced to Third Reading in Senate (5/20/2025) Reported in Senate (5/7/2025; By Health Policy Committee) Introduced (4/17/2025; To Health Policy Committee)
- SB 424 Sex Offender Registration (Singh) Modifies sex offender registration act. Passed in Senate (6/17/2025; 20-4; Earlier discharged from the Government Operations Committee and advanced to Third Reading.) Introduced (6/12/2025; To Government Operations Committee)
- HB 4284 Concealed Firearms (Paquette) Modifies fee for renewal of concealed pistol license (from \$115 to \$30, all of which would be paid to the county). Introduced (3/20/2025; To Judiciary Committee)
- HB 4413-HB 4414 Outpatient Treatment (Tisdell) Expands hospital evaluations for assisted outpatient treatment. Provides outpatient treatment for misdemeanor offenders with mental health issues. Introduced (5/1/2025; To Health Policy Committee)
- HB 4587 Firearms Disability Program (Woolford) Provides for application for relief from federal firearms disability program. Introduced (6/10/2025; To Judiciary Committee)
- HB 5009 Human Trafficking (Breen) Expands criminal convictions that may be set aside on grounds of being a victim of human trafficking (from certain listed offenses to "any crime" not otherwise prohibited from being set aside). Introduced (9/18/2025; To Judiciary Committee)
- HB 5011 Human Trafficking (Glanville) Expands expunction of crimes resulting from being a victim of human trafficking. Introduced (9/18/2025; To Judiciary Committee)
- HB 5065-HB 5066 Occupations / Civil Procedure (Hope / Carter, B.) HB 5055: Provides for license to sell firearms at retail.
- HB 5066: Provides for civil liability for a person who sells, delivers, or transfers a firearm to a person prohibited from possessing a firearm. Introduced (9/26/2025; To Government Operations Committee)
- SB 64 Child Care (Hoitenga) Prohibits passing along fees for criminal background checks to certain childcare employees to the employees. Introduced (2/5/2025; To Regulatory Affairs Committee)

- SB 85 Child Care (Hoitenga) Expands locations to obtain fingerprint requirement for childcare licensees. Introduced (2/12/2025; To Regulatory Affairs Committee)
- SB 539 Firearms (Bayer) Creates do-not-sell list for firearms. Introduced (9/11/2025; To Civil Rights, Judiciary and Public Safety Committee)

Law Enforcement Information Network Update (LEIN): Mr. Kevin Collins

- HotFiles issues
 - Made some changes to remedy the delays in processing HotFiles transactions. No issues since.
- Ewarrant
 - Since last meeting, added:
 - Somerset Twp PD
 - Benton Harbor PD
 - Berrien county PA
 - In testing
 - Three PDs in Hillsdale County
 - Ingham County PA/LEO
 - Lansing PD
 - Wayne County PA/DPD
 - LE feedback message service should be complete by 10/31/25
- Phase Zero
 - LEIN/CHR replacement
 - RFP to develop business case/impact

CJIS Security Policy Update: Mr. Jeffery Sparks

- Policy Update
 - CJISSECPOL v6.0 (released 12/27/2024)
 - v6.1 expected Q3 FY26 (Spring)
- Ongoing Vendor Validation in Supply Chain Security
 - When they are acquired or merge with another entity a vendor's risk profile can change
 - Initial compliance is not permanent compliance
 - When acquisition or restructuring occurs, the agency should reassess risks associated with the service provider.
 - DTMB assessed Vital Records Control (VRC/previously RapidShred) and found them out of compliance.
 - The SOM is no longer using VRC for media disposal.
- Incident Response Procedure
 - We are working on a new formal procedure for notifications to the CSA about incidents involving CJI.
 - We will put details that agencies need to know about the procedure in the MI Addendum to CJISSECPOL.
 - We will publish internal procedural documentation about what actions we take internally.
- Technical Training (LASO) Events Quarterly
 - Quarterly LASO Training presently being scheduled both in person and live online.
 - The next online session is scheduled for 12/4

CJIS Audit Update: Mr. Joe Diaz

- Overview of changes to IT audit.
- Common Audit Findings
- **Historical Approach – How It Used to Be**
 - Triennial audits conducted every 3 years
 - IT Security audits performed onsite along with CJIS System audits: NCIC, N-DEX, NICS and NGI (III)
 - Random local agency selection (periodic)
- **Overview of the New IT Security**
- **Audit Plan**
 - Phased rollout

- Conducted remotely with the CSA (no local IT audits)
 - Site assessments will occur.
 - Focus on continuous engagement, not just triennial visits
- Phase 1 – Establish Baseline Security Posture
 - Quarterly meetings
 - One to create System Security Plan (SSP)
 - Implementation of Continuous Monitoring Control
 - Phase 1 – FY 2026 (October 2025 – September 2026)
- Phase 2 – Assess 1/3 of control families per year
 - Continued FBI auditor and agency meetings
- FY2027 (October 2026 – September 2027)
 - Access Control (AC)
 - Assessment, Authorization and Monitoring (CA)
 - Configuration Management (CM)
 - Identification and Authentication (IA)
 - Risk Assessment (RA)
 - System and Communication Protection (SC)
 - System and Information Integrity (SI)
- FY2028 (October 2027 – September 2028)
 - Awareness and Training (AT)
 - Audit and Accountability (AU)
 - Incident Response (IR)
 - Media Protection (MP)
 - Personnel Security (PS)
 - All requirements become sanctionable.
- FY2029 (October 2028 – September 2029)
 - Contingency Planning (CP)
 - Maintenance (MA)
 - Planning (PL)
 - Supply Chain Risk Assessment (SR)
 - System and Services Acquisition (SA)
 - Roles and Responsibilities
- Phase 3 FY2030 (October 2029 – September 2030)
 - FBI auditor and agency meetings
 - Implement the continuous assessment of the security controls and system adjustments in real-time.
- Kick-off call to confirm scope and objectives
- Regular progress meetings
- Secure artifact submissions
- Preliminary findings and agency response
- Final assessment report to stakeholders
- **Why Change Was Needed**
 - Technology evolves faster than audit cycles
 - Remote and Cloud operations expanded
 - Shift towards risk-based and continuous monitoring audits
- MSP IT Security audit – living process vs snapshot
- Reduced onsite burden for locals
- The story of this new audit plan is still being written.
- Top findings
 - Multifactor Authentication
 - Establishment of new policies
 - BYOD policy / procedures
 - Training, LEIN Recert , SAT, TAC
 - Agreements, MCA, Security Addendum
 - Unsubscribing from Rapback
 - Event logging
 - Fingerprinting for CJ Access

Criminal History Records (CHR) Update: Ms. Katrina Garrett and Ray Garcia

Over the past month, we successfully completed two projects that strengthen our ongoing efforts to maintain complete, accurate, and timely criminal history records.

- The first project was the completion of Phase Two of the Automatic Set Aside Program.
 - Phase One, implemented in April 2023, established the automatic sealing process.
 - Phase Two enhances web service communication with the MDOC to capture offender absconder status, further improving data accuracy.
- The second project was the development of the Criminal History Dashboards.
 - This tool enables us to visualize repository data, enhancing support for stakeholders and improving internal quality assurance processes.

(A live demonstration of the dashboard was provided by Mr. Ray Garcia.)

Automated Fingerprint Identification System (AFIS) Update: Ms. Jaala McClain

- All New ABIS Use Agreements have been signed by the local latent agencies and MSP.
- We are working with livescan vendors on programming for a new protocol for submitting their livescan transactions to Michigan ABIS.
- ABIS vendor has scheduled an onsite visit mid-November to create an after-action review for the ABIS upgrade from September 2024.
- The Automated Print Identification Section hired four biometric analysts and in the process of hiring 3 fingerprint technicians to return the section to full staff.

Statewide Network of Agency Photos (SNAP) Update: Ms. Kelsey McArthur

Ms Kelsey reported that SNAP is preparing to implement tattoo recognition technology 2026. Similar to facial recognition, this system will generate templates from existing tattoo images in the database, which will then be used to compare against probe images submitted by law enforcement. Development is expected to conclude in spring 2026. However, deployment timing remains to be determined, as it will require policy creation and approval, along with comprehensive user training prior to launch. Although tattoo recognition is not yet live, we are actively collecting tattoo images. We strongly encourage all agencies to photograph tattoos at the time of arrest to support future capabilities.

Board Round Table

Ms. Michelle Kleckler mentioned that the new board meetings dates for 2026 have been scheduled. The meetings are moving to Thursdays. She also thanked those that attended the CJIS Conference and kudos to the SNAP team for their work.

Ms. Kleckler indicated that she and Sheriff Bevier will start reporting out on FBI Advisory Policy Board topics papers and corresponding changes to CJIS systems.

Ms. Kleckler also mentioned that the results of the OAG audit were released with two material findings. One was for access control, and the other was for issues with obtaining the SOC II report and documentation of controls.

Ms. Peggy Hines mentioned that there will be changes coming to the commercial driver's licenses.

Public Comment

No comments.

Adjournment

A Motion was made and seconded to adjourn the October 17 meeting.
Motion passed unanimously.

Meeting Adjourned 10:26 a.m.

Upcoming Meetings

January 29 – 9:30 a.m. to 12 p.m.

April 16 – 9:30 a.m. to 12 p.m.

July 23 – 9:30 a.m. to 12 p.m.

October 15 – 9:30 a.m. to 12 p.m.