



MPSCS

Event Request Form

Agency Name:	
Requester Name:	Requester phone:
Contact during event:	Contact Phone during event:
Description of Event:	
Coverage Area Required: (City, County(ies), entire 800 MHz area, etc.)	
Event Time and Date Needed:	Est. Time and Date Event No Longer Needed:
Other:	
NCC Personnel Only	
Talkgroup Name:	EAM Job Ticket #:

County Special Event Talkgroups should be utilized before requesting an H or G Event Talkgroup, unless an encrypted Talkgroup is being requested.

If requesting multiple Event Talkgroups an ICS-205 Communication Plan must be included.

Fax to the Network Communications Center (NCC) at (517) 333-5015
 Email to the Network Communications Center (NCC) at mpscs-ncc@michigan.gov
 To reach the NCC, please call (517) 333-5050

For information on requesting Special Event Talkgroups see MPSCS policy 3.1.9:

<http://www.michigan.gov/mpscs/0,1607,7-184-42060---,00.html>

Form available on line: http://www.michigan.gov/documents/mpscs/EventRequestForm_234381_7.pdf

