



Sept. 12, 2022

Senate Appropriations Subcommittee on General Government
P.O. Box 30036
Lansing, MI 48909-7536

House Appropriations Subcommittee on General Government
P.O. Box 30014
Lansing, MI 48909-7514

Dear Legislators:

Per PA 166 of 2020, section 617, we have attached the first quarter report of all expenditures related to the Michigan Independent Citizens Redistricting Commission. In addition, we provided a detailed description of quarterly activities to implement Section 6 of Article IV of the Michigan State Constitution.

If you have any questions regarding this information, please get in touch with me at 517-331-6309.

Sincerely,

A handwritten signature in black ink, appearing to read "Edward Woods III". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Edward Woods III
Executive Director

Cc: Kathryn Summers, Senate Fiscal Agency
Mary Ann Cleary, House Fiscal Agency
Chris Harkins, State Budget Director



FY 21 1ST QUARTER EXPENDITURES

Expenses	Amount
Travel	\$305.83
Technology/Internal Purchases thru State	\$121.65
Staff Salaries	\$6,590.40
Commissioner Salaries	\$213,954.55
TOTAL	\$220,972.43

FY 21 1ST QUARTER ACTIVITIES*

- Oath of Office to commissioners. Overview of Robert's Rules of Order. Introduce commissioners. Vote on Acting Chair
- Role of a commissioner, Review of Michigan's Constitution that created the Commission, lessons from California and Arizona Commissions
- Presentations on Redistricting 101 and Redistricting in Michigan. Workshop on transparency and independence.
- Discussed the organizational structure of the Commission that would elect a chairperson every six months, elected a chairperson and vice chairperson, budget and compensation, and future meetings.
- Posting for Executive Director and General Counsel. Scheduling training sessions for Michigan Demographics & the Census, Public Hearings, Outreach, Taking Testimony, Communities of Interest, Voting Rights Act Requirements & Racial Gerrymandering, Map Software Options, Public Facing Mapping Tools, Explaining Redistricting's Relationship with Math and Data. New Independent Commissioner was installed, replacing the Independent Commissioner who resigned.
- Presentation on the Open Meetings Act and Freedom of Information Act. Posting for Communications and Outreach Director position. Formed the Executive Director, General Counsel, and Communications & Outreach Director subcommittees to hire staff.
- Hiring process for Executive Director
- Payroll service provider, Commission compensation, purchased computers, hiring committees for General Counsel and Communications & Outreach Director
- Recommend Executive Director candidates for Commission interview.



- Reviewed Executive Director candidates and approved the Code of Conduct. New Independent Commissioner was installed, replacing the Independent Commissioner who resigned.
- Interview candidates for the Executive Director position
- Review candidates for General Counsel
- Review candidates for Communications & Outreach Director
- Hired Executive Director. Identified suggested finalists for the General Counsel and Communications & Outreach Director position
- Webinar presentation on Michigan Demographics and the Census. Negotiate a contract with the Executive Director. Approved four candidates to interview for the General Counsel position.
- Webinar presentation on Michigan Redistricting Date. Approved offer letter for the Executive Director. Identified candidates to interview for the Communications & Outreach Director position.
- Approved Executive Director contract. Identified and interviewed General Counsel candidates.
- Welcomed Executive Director. Approved the hiring of General Counsel. The Executive Director was authorized to pre-interview the seven Communications & Outreach Director candidates. Executive Director presented a short-term focus list.

For additional details regarding the Commission's work this quarter, please visit the MICRC website to view meeting notices and materials at [Meeting Notices & Materials Archives \(michigan.gov\)](#) or watch their meetings on [MICRC - YouTube](#).

*Please note that this includes five Commission meetings in September 2020, even though FY 21 started Oct. 1, 2020. The commissioners received no compensation for those five meetings.