

# **MICRC DORMANCY AND REACTIVATION PLAN**

## **INTENT**

The intent of this document is to provide a viable alternative for the MICRC to (1) move into a dormancy status and to (2) transition from a dormancy status back to an active status if required.

## **ASSUMPTIONS**

1. The MICRC will stay intact, either in an active or dormant status, until the next Commission is selected in 2030.
2. The MICRC will be in an active status as long as any litigation is in any stage of its process. That includes being reactivated should new litigation be initiated by a third party.
3. The Michigan Department of State (MDOS) will decide, based on the Michigan Constitution, when dormancy begins and when reactivation should begin.
4. A legal interpretation of the Michigan Constitution from Baker Hosteler regarding dormancy and reactivation would require this document to be reviewed and possibly revised.

## **TRANSITION OF STAFF RESPONSIBILITIES**

1. Upon determination that the MICRC should be in a dormant status the MICRC Staff will be given 30 days notice to complete all remaining staff responsibilities and transition those responsibilities through the MDOS MICRC contact point.
2. All staff responsibilities will be permanently transferred to MDOS and maintained through dormancy and any periods of reactivation. Examples of those responsibilities are:

## **COMPUTER EQUIPMENT AND RECORDS**

1. State owned computer equipment will remain with the Commissioners until January 1, 2025 or until all litigation is completed.
2. State owned phones will remain with the Commissioners until January 1, 2025 or until all litigation is completed.
3. All records currently in the possession of Commissioners will remain in their possession until January 1, 2025 or until all litigation is completed.
4. All computers and phones will remain operational and userids will remain active.

## **MDOS RESPONSIBILITIES**

MDOS will manage, at a minimum, the following responsibilities.

1. Process invoices through Legislative Services Bureau
2. Approve time and reimbursements through Kelly Services
3. Set up and facilitate Commission meetings, which include agenda, script, meeting materials, and notifications
4. Meeting follow up
5. Website updates
6. Quarterly reports
7. Annual report
8. Monthly financial statements
9. Develop annual budgets and budget supplementals
10. Facilitate fiscal year closeout with LSB
11. Coordinate speaking and meeting requests
12. Coordinate monthly meetings with local counsel
13. Handle public records requests
14. Media clips
15. Share noteworthy Redistricting news across the country
16. Monitor legal cases across the country regarding redistricting
17. Identify a contact person for the MICRC
18. Maintain any other responsibilities currently managed by the MICRC Staff

## **COMMISSIONER RESPONSIBILITIES**

1. Keep the MDOS contact informed of any changes in contact information.
2. Maintain the software on the state owned PC up-to-date on a monthly basis.
3. Maintain the software on the state owned phone up-to-date on a monthly basis.
4. Maintain all passwords on state owned equipment.

## **REACTIVATION**

1. Reactivation of the Commission will be determined by MDOS based on additional litigation against the MICRC.
2. Commissioners will be contacted by the MDOS Contact and be expected to attend a reactivation meeting within a 7 day period of time.

## **PAYMENT FOR COMMISSIONERS TIME AND EXPENSES**

1. Payment for Commissioners time and expenses will terminate when MDOS sets the date for dormancy in accordance with the Michigan Constitution.
2. Payment for Commissioners time and expenses will be reinstated at the time of each reactivation period.