

2025.01 FieldNet Upgrade Directions for MDOT Offices

FieldManager FieldNet and FieldBook FieldNet Transportation Service Center Users,

Due to a required technical upgrade, the FieldNet port must be changed to accommodate new software by after January 24th, 2025. This port changes the following web site from:

<https://fnqex.mdot.state.mi.us:4443/>

to

<https://fnqex.mdot.state.mi.us:443/>

FieldManager Administrators will update your database, and this change will go into effect on January 24th, 2025, from 3:00pm to 6:00pm. Please remain out of FieldManager during this timeframe. After 6:00pm, if the steps below are not followed, FieldNet messages will no longer be able to be sent or received.

Action will be required for you to perform the following tasks:

1. For every FieldBook FieldNet user that accesses your FieldManager database:
 - a. Go to File – Export – Contracts to FieldBook.
 - b. Click No on the use FieldNet message.
 - c. Check the Include Reference Files in the Export.
 - d. Select a contract that the FieldBook user would already have.
 - e. Save the file to the P drive.
 - f. Send the file to the FieldBook FieldNet ID via email.

2. For every FieldBook FieldNet User on their machine:
 - a. Save file from the email to their Desktop.
 - b. Login to your FieldBook database.
 - c. Go to File – Import Contract From FieldManager.
 - d. The contract should import successfully.
 - e. Log out of FieldBook.
 - f. Log in to FieldBook.
 - g. Go to Utilities – FieldNet – Request Reference Files from FieldNet
 - h. Make sure the message is sent by clicking the Send Outbox button.
 - i. Wait a minute or two.
 - j. Click the Get Mail button.
 - k. The Reference File message should be in your Inbox.
 - l. Process the Reference File message.

The above steps are required since the agency configuration program (ACP) is being updated to accommodate the port change.

If you have any questions please email FieldManager-Admin@michigan.gov or MDOT-ConstructionSof@michigan.gov.