

12th Annual Michigan Department of Transportation
American Council of Engineering Companies



Partnership Charter Award

CALL FOR ENTRIES DEADLINE: Jan. 13, 2025



(Modernize 75 Project – Oakland County, Michigan - 2023 MDOT/ACEC Partnership Award winner)

About the Award

Partnership Charter Award recipient(s) demonstrate a commitment to excellence by promoting an enhanced business partnership based on mutual trust, effective communication, continuous improvement, embracing innovation, and timely resolution of issues as stated in the Michigan Department of Transportation (MDOT) and American Council of Engineering Companies (ACEC) Partnership Charter Agreement.

In doing so, the recipient adheres to the following principles:

1. Providing Cost-Effective, High-Quality Services
2. Partnering in Streamlining Business Practices
3. Engaging in Effective Communication
4. Commitment to Transparency and Accountability
5. Promoting Innovation and Sustainability

Eligibility Requirements

1. All consultants associated with the project must be ACEC members in good standing.
2. The project must be complete and ready for use between Nov. 1, 2022, and Oct. 31, 2024.
3. Entries may be open to any group within MDOT (i.e., project team, project studies/oversight teams).

Application Criteria

Include information that you consider important to your project, including unique aspects and obstacles that were overcome. Applications should be completed jointly by the project manager and consultant. Applications must address the five principles noted above. Failure to do so may disqualify the entry. Each of the five principles is of equal importance in the judging process.

Entry Procedures

1. The project manager and consultant will collaborate on the application and submit it to MDOT's Office of Organizational Development, who will deliver it to the project's region engineer or bureau director.
2. Entries must be received by 5 p.m. on Jan. 13, 2025.
3. An entry fee of \$50 is required for each project, with checks made payable to the State of Michigan. Payment must be submitted to MDOT's Cashier's Office and is non-refundable.
4. The project manager and consultant must each sign the entry form to confirm that they concur with the submission, that the project team worked well together, and that the resulting project exemplified the principles of the Partnership Charter. Entries not signed by the project manager and consultant will not be judged.
5. Applicants are solely responsible for identifying other significant participants in their projects. If multiple individuals are nominated on an application, all must be listed and sign the entry form. This information should be included at the time of submittal.

6. A maximum of six single-sided pages in 10-point font will be accepted. This includes supporting material (i.e., visual graphics, charts, graphs, etc.). Please note that additional supporting information may be required if your entry is selected as a winner.
7. All entries become the property of MDOT and ACEC and will not be returned.
8. All entry material must be submitted to MDOT's Organizational Development by emailing the completed entry form to CollinsLightfootJ@Michigan.Gov. The subject line should read MDOT/ACEC Partnership Award 2024.
9. Include at least three high-resolution digital images of your project as an attachment.
10. The winning project will be published on both MDOT and ACEC websites as well as the future Partnership Charter Award *Call for Entries* brochure. The best photo from the winning project will be selected for the cover.

After You Have Submitted An Entry

Judging: Applications are evaluated by the project's region engineer or Bureau Director and the joint MDOT and ACEC Executive Committee make final determination of the winning project. Projects are judged in competition based on their merit relative to the contest criteria. Awards are based on the inherent qualities of each project as perceived by the judges. Winners will be notified by e-mail.

Awards: The award will be presented at the MDOT and ACEC Annual Workshop on Feb. 7, 2025. The project manager and consultant will each receive an award. Additional trophies may be ordered for a fee.

Rating Guidelines for Judging

Each entry will be evaluated based on the following five categories, which are key elements of the MDOT and ACEC Partnership Charter.

- 1. Providing Cost-Effective, High-Quality Services.....20%**
 - Has the project produced optimum results for expenditure at a standard of excellence?
- 2. Partnering in Streamlining Business Practices.....20%**
 - Have both the Project Manager and Consultant reduced waste and decreased losses where opportunities were available?
- 3. Engaging in Effective Communication.....20%**
 - Have the Project Manager and Consultant both played an active and effective role in the process?
- 4. Commitment to Transparency & Accountability.....20%**
 - Have the Project Manager and Consultant facilitated and disseminated all information within the organizations?
- 5. Promoting Innovation and Sustainability.....20%**
 - Has the project consistently produced the most current standards/best practices in the industry today?

Questions?

For any questions or concerns, please contact:

Joia Collins-Lightfoot
Office of Organizational Development
Van Wagoner Building
425 W. Ottawa St.
Lansing, MI 48933
Email: Collinslightfootj@Michigan.gov
Ph: 517-281-6612