

State of Michigan  
Administrative Guide to State Government

**1210.04 Depositing Cash Receipts**

Issued: January 1, 1994  
Revised: March 6, 2012

**PURPOSE**

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To provide guidelines for depositing cash receipts.

**APPLICATION**

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Executive Branch Departments and Sub-units.

**CONTACT AGENCY**

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Department of Treasury  
Financial Services Bureau  
Receipts Processing Division (RPD)

Telephone: 517-636-5400

Fax: 517-636-5401

This policy has been incorporated into the State of Michigan [Financial Management Guide](#) Part II, Chapter 9, Section 100.

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