



**AMENDED WAGE DETAIL REPORT**

1. EMPLOYER NAME & ADDRESS	2. EMPLOYER ACCOUNT NO.	3. FEDERAL EMPLOYER IDENTIFICATION NO.	4. QUARTER ENDING DATE
5. TOTAL GROSS WAGES REPORTED ON THE ORIGINAL FORM UIA 1017 \$		(ACTUAL) TOTAL GROSS WAGES \$ FOR THIS QUARTER	

**PLEASE READ INSTRUCTIONS ON REVERSE SIDE BEFORE COMPLETING THIS SECTION**

6. REASON FOR THE AMENDMENT:

PART A		PART B				
Enter only the corrections as they should appear in our records. (We will adjust our records as needed.)						
7. SOCIAL SECURITY NUMBER ON FORM UIA 1017	8. STATUS	9. SOCIAL SECURITY NUMBER	10. EMPLOYEE'S NAME		11. GROSS WAGES PAID THIS QUARTER	
			LAST	FIRST	DOLLARS	CENTS
12. Certification: I certify that I have examined this report, and to the best of my knowledge and belief, it is correct and complete.			13. <b>TOTAL – THIS PAGE ONLY</b>			
Signature	Date (   )		14. <b>GRAND TOTAL</b> (ON THE LAST PAGE ONLY)			
Title		Telephone		Page ____ of ____		

## AMENDED WAGE DETAIL REPORT

This report is authorized by MCL 421.1, et seq., and its purpose is to amend quarterly wage detail information previously submitted. In order to comply with the law concerning accuracy, it is important to provide amended information for each Employer Account Number needing correction.

An Amended Wage Detail Report is to be used to amend information previously submitted on either magnetic tape, Internet, or on the *Wage Detail Report*, Form UIA 1017. Any questions regarding the Form UIA 1019 should be directed to the Wage Record Unit at (313) 456-2760 (TTY customers use 1-866-366-0004.) Contributing employers filing this Form UIA 1019 may also need to file an *Employer's Supplemental Tax Report*, Form UIA 1021. The Form UIA 1021 is used to correct the gross and taxable wages reported for tax purposes on the *Employer's Quarterly Tax Report*, Form UIA 1020. Any questions regarding Form UIA 1021 are to be directed to (313) 456-2180 (TTY customers use 1-866-366-0004.)

**IMPORTANT:** A separate Amended Wage Detail Report must be filed for each quarter being amended. The total wages reported on the original form, Internet, or magnetic tape must equal the total gross wages reported on Form UIA 1020 filed by a contributing employer.

### PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING THIS FORM

Column 8 – Place an **F** by the employees that are immediate family members of the business owner(s).

**If you are reporting new information that was not reported previously**, show the complete detail information for employee in Part B only. Part A should be blank.

**For Example:** You omitted Robert Smith from your original report.

PART A	PART B					
	Enter the complete information for each employee as it should appear in our records. (We will adjust our records as needed.)					
7. SOCIAL SECURITY NUMBER ON FORM UIA 1017	8. STATUS	9. SOCIAL SECURITY NUMBER	10. EMPLOYEE'S NAME		11. GROSS WAGES PAID THIS QTR.	
			LAST	FIRST	DOLLARS	CENTS
		999-89-8989	Smith	Robert	3600	00

**If you are correcting information that was previously reported**, show the complete detail information for each employee in Part B even though you are correcting only part of the information. In Part A, show the exact Social Security Number that was used on the original report. To delete information reported in error, follow the example below.

**For Example:** You transposed two digits of the Social Security Number of Ann Lee. You want to change wages for Mary Jones from \$2,400.00. You erroneously reported wages for John Williams.

PART A	PART B					
	Enter the complete information for each employee as it should appear in our records. (We will adjust our records as needed.)					
7. SOCIAL SECURITY NUMBER ON FORM UIA 1017	8. STATUS	9. SOCIAL SECURITY NUMBER	10. EMPLOYEE'S NAME		11. GROSS WAGES PAID THIS QTR.	
			LAST	FIRST	DOLLARS	CENTS
999-98-9999		999-89-9999	Lee	Ann	3600	00
888-88-8888		888-88-8888	Jones	Mary	4200	00
777-77-7777		DELETE	Williams	John	3600	00

**If you are reporting a Social Security Number for an employee for whom you did not previously have a Social Security Number**, show the complete detail information in Part B even though it is the same information you reported previously. In Part A, show the Social Security Number as zeros.

**For Example:**

PART A	PART B					
	Enter the complete information for each employee as it should appear in our records. (We will adjust our records as needed.)					
7. SOCIAL SECURITY NUMBER ON FORM UIA 1017	8. STATUS	9. SOCIAL SECURITY NUMBER	10. EMPLOYEE'S NAME		11. GROSS WAGES PAID THIS QTR.	
			LAST	FIRST	DOLLARS	CENTS
000-00-0000		999-89-8999	Hill	Thomas	3600	00

**NOTE:** If you need to correct only the total gross wage amount for all employees, do not complete Parts A or B. Complete items 1-6 and 14.