

# Michigan Substitute Forms Letter of Intent

All Software Developers who reproduce Michigan Department of Treasury (Treasury) forms must complete this form and e-mail completed form to [TreasForms@michigan.gov](mailto:TreasForms@michigan.gov).

**Access to Treasury's Secure Forms Web site will be revoked if Form 4430 is not received by July 1, 2009.**

PART 1: Company Information			
Company Name		Software Developer Identification Number (NACTP No. preferred)	
Mailing Address (City, State, ZIP Code)			
Are you a Primary or Secondary Developer of Substitute Forms? <input type="checkbox"/> Primary <input type="checkbox"/> Secondary. Primary Developer is _____		Do you support E-file? <input type="checkbox"/> Yes <input type="checkbox"/> No	
PART 2: Contact Information			
Primary Contact		Secondary Contact	
E-mail Address		E-mail Address	
Telephone Number (include extension)	Fax Number	Telephone Number (include extension)	Fax Number
Have you registered for our Really Simple Syndication (RSS) feed? <b>Note:</b> RSS feed is Treasury's primary method of communication to software developers. <input type="checkbox"/> Yes <input type="checkbox"/> No To sign up to receive up-to-minute information on Michigan tax forms, visit <a href="http://www.michigan.gov/drafttaxforms">www.michigan.gov/drafttaxforms</a> .			
PART 3: Forms			
Indicate the type of tax forms you will support.			
<input type="checkbox"/> Individual Income Tax (IIT) (specify forms below)	<input type="checkbox"/> Michigan Business Tax (MBT) (specify forms on page 2)	<input type="checkbox"/> Sales Use or Withholding <input type="checkbox"/> Property Tax	<input type="checkbox"/> Motor Fuel/IFTA
The following <b>IIT forms</b> have special processing requirements (See Policy ET-03066, Section V). Check the forms that you plan to reproduce for Tax Year 2009:			
<input type="checkbox"/> 3174, Direct Deposit of Refund			
<input type="checkbox"/> 3581, Historic Preservation Tax Credit			
<input type="checkbox"/> 4013, Resident Tribal Member Annual Sales Tax Credit			
<input type="checkbox"/> 4534, Venture Capital Deduction Schedule			
<input type="checkbox"/> 4642, Voluntary Contributions Checkoff Schedule			
<input type="checkbox"/> MI-1040, Individual Income Tax Return			
<input type="checkbox"/> MI-1040CR, Homestead Property Tax Credit Claim			
<input type="checkbox"/> MI-1040CR-2, Homestead Property Tax Credit for Veterans and Blind People			
<input type="checkbox"/> MI-1040CR-5, Farmland Preservation Tax Credit Claim			
<input type="checkbox"/> MI-1040CR-7, Home Heating Credit Claim			
<input type="checkbox"/> MI-1040D, Adjustments of Capital Gains and Losses			
<input type="checkbox"/> MI-1040H, Schedule of Apportionment			
<input type="checkbox"/> MI-1040X, Amended Income Tax Return			
<input type="checkbox"/> MI-1045, Application for Michigan Net Operating Loss Refund			
<input type="checkbox"/> MI-2210, Underpayment of Estimated Income Tax			
<input type="checkbox"/> MI-4797, Adjustments of Gains and Losses from Sales of Business Property			
<input type="checkbox"/> MI-8839, Qualified Adoption Expenses			
<input type="checkbox"/> Schedule 1, (p.1) Income Additions and Subtractions Schedule (p.2) Schedule 2 Nonrefundable Credits			
<input type="checkbox"/> Schedule CR-5, Schedule of Taxes/Allocation to Each Agreement			
<input type="checkbox"/> Schedule CT, College Tuition and Fees Credit Schedule			
<input type="checkbox"/> Schedule NR, Nonresident and Part-Year Resident Schedule			
<input type="checkbox"/> Schedule W, Withholding Tax Schedule			

Continued on page 2.

Effective January 1, 2010, for the 2009 tax year, software developers producing MBT tax preparation software must support e-file for all MBT forms included in their tax preparation software that are eligible for e-file.

Software developers must also submit *Michigan Software Developer Intent Response for Michigan Business Tax (MBT)* (Form 4661) to the Michigan Electronic Filing Programs Office (formerly Alternative Filing) by October 15, 2009.

The following **MBT forms** have special processing requirements (See Policy ET-03066, Section V). Check the forms that you plan to reproduce for Tax Year 2009:

- 3581, Historic Preservation Tax Credit
- 3614, Historic Preservation Tax Credit Assignment
- 4567, Annual Return
- 4568, Nonrefundable Credits Summary
- 4569, Single Business Tax (SBT) Credit Carryforwards
- 4570, Credits for Compensation, Investment and Research and Development
- 4571, Common Credits for Small Businesses
- 4572, Charitable Contribution Credits
- 4573, Miscellaneous Nonrefundable Credits
- 4574, Refundable Credits
- 4575, Loss Adjustment Worksheet for the Small Business Alternative Credit
- 4577, Schedule of Shareholders and Officers
- 4578, Schedule of Partners
- 4579, Qualified Affordable Housing Seller's Deduction
- 4580, Unitary Business Group Combined Filing Schedule
- 4582, Penalty and Interest Computation for Underpaid Estimated Tax
- 4583, Simplified Return
- 4584, Election of Refund or Carryforward of Credits
- 4585, Investment Tax Credit Recapture From Sale of Assets Acquired Under Single Business Tax
- 4586, Schedule of Business Activity Protected Under Public Law 86-272
- 4587, Schedule of Recapture of Certain Business Tax Credits and Deductions
- 4588, Insurance Company Annual Return for Michigan Business and Retaliatory Tax
- 4590, Annual Return for Financial Institutions
- 4594, Farmland Preservation Tax Credit
- 4595, Renaissance Zone Credit Schedule
- 4596, Miscellaneous Credits for Insurance Companies
- 4741, Additions, Subtractions, and Deduction Schedule
- 4752, Unitary Business Group Combined Filing Schedule for Financial Institutions

**PART 4: Agreement**

As a duly-appointed representative, I agree to:

1. Abide by the requirements of Policy ET-03066, *Substitute Printed and Computer-Generated Tax Forms*.
2. **NOT** release draft tax forms to any member of the public (includes release of draft forms on a company Web site).
3. Fully cooperate with the Treasury, after notification, to promptly correct software program errors identified after completing 2-D Barcode and/or e-file testing, and to substantiate to Treasury that the errors were corrected and customers were notified.
4. Accept Treasury's decision as to whether a developer may continue to use the software program during the filing season.
5. Notify Treasury of any critical software problems identified after releasing products to customers.
6. Notify customers or clients of the computer hardware requirements, including printers, printer fonts, and paper weight, etc. necessary to produce substitute tax forms.

I understand that violation of these terms could result in my company being prevented from participation in the early release and approval of tax forms and/or rejection of Michigan tax returns (e-file and paper) created by my company and filed by my customers.

Representative Name	Date
Title	