Top Common Issues to Review Before You Begin

1. Taxpayers who use a **TR Number** must enter the number in the following format: *TR0000000*. Lower Case letters will not allow access to MTO.

   ![TR Number: TR0000000](image1.png)

2. Businesses who receive an error for an existing MBOS account must call **1-877-766-1779** and choose **Option 5** to receive more details about their existing business account or to reset access.

   ![Identify Your Business](image2.png)

3. Password Resets: use the link below the Log In field to reset your password
4. To set up your business profile on MBOS, **all businesses** must click the “Go” button under “For Businesses”. Do not use the “For Individuals and Service Providers” option.

5. For Michigan Corporations or Limited Liability Companies (LLCs), in the Business Name Field, enter your business name exactly as it appears on your original enrollment with LARA. You can check your business name at [http://www.dleg.state.mi.us/bcs_corp/sr_corp.asp](http://www.dleg.state.mi.us/bcs_corp/sr_corp.asp)