Governor’s Traffic Safety Advisory Commission
Michigan Traffic Incident Management (TIM) Action Team
Meeting Minutes
June 3, 2015
9:30 AM
MDOT Horatio Earle Learning Center

Attendance

<table>
<thead>
<tr>
<th>Name</th>
<th>Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gregg Brunner</td>
<td>Michigan Department of Transportation</td>
</tr>
<tr>
<td>Karen Chadwick</td>
<td>Grand Rapids Police Department/APCO</td>
</tr>
<tr>
<td>Kim Cole</td>
<td>Mason County Sheriff</td>
</tr>
<tr>
<td>Kim Comerford</td>
<td>Bloomfield Township Police Department</td>
</tr>
<tr>
<td>Kim Lariviere</td>
<td>Michigan Department of Transportation – Traffic &amp; Safety</td>
</tr>
<tr>
<td>Dawn Miller</td>
<td>Michigan Department of Transportation - Operations</td>
</tr>
<tr>
<td>Craig Shackleford</td>
<td>Bloomfield Township Police Department</td>
</tr>
<tr>
<td>Heidi Spangler</td>
<td>Michigan Department of Transportation</td>
</tr>
<tr>
<td>Christian Trabulsy</td>
<td>AAA</td>
</tr>
</tbody>
</table>

Agenda Item: TIM Action Plan 2013-2016

Discussion:
- Need to update SMART goals and activities
- Need good TIM photos for future cover of Action Plan and other TIM documents
- Coordinate traffic incident response between all responders:
  - Federal Highway Administration (FHWA) SHRP 2 TIM TtT Program/Mi-TIME: 3 Train-the-Trainer sessions to date; 128 instructors trained; 2 regional training coordinators: Gilbert Solis & Russ Nowiski
  - Have reached goal of 1500 trained first responders
  - Mi-TIME: the 2015 Train-the-Trainer session scheduled for August 18 & 19, 2015

Action:
Team to encourage applicants for next Train-the-Trainer session.

Agenda Item: Guest Speakers

Discussion:
- Suggestions for future speakers at TIM Action Team meetings:
  - Towing perspective at incidents - Bill Giorgis, Mike’s Wrecker Service
  - EMS perspective at incidents
  - STOC presentation- how Transportation Operation Centers (TOC’s) can assist with incidents

Action:
Team to bring ideas for future speakers
**Agenda Item: Strategic Highway Safety Plan (SHSP)**

**Discussion:**

- Will be updated in 2017
- 11 areas will stay in place without changing
- New plan will exist for 2 years and be in place for new governor.

**Action:** N/A

**Future Meeting Dates**

Next meeting at MDOT Horatio Earle Learning Center on July 29, 2015 from 9:30-11:30 AM.