

THE RAP SHEET

Information from the Criminal Records Division

Division Contact (517) 322-1665

www.michigan.gov/msp

Fax: (517) 636-4546

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January/February 2008



Capt. Charles E. Bush, Commander
Criminal Records Division
Michigan State Police
7150 Harris Drive
Lansing, Michigan 48913

Welcome!

The staff of the Michigan State Police Criminal Records Division strives to provide timely and accurate information to enhance criminal justice and public safety. We are in the unique position of receiving information from numerous sources, processing that information, and presenting a variety of informational "products" from which criminal justice agencies, and in some cases, the public, can choose.

This issue of THE RAP SHEET contains articles which touch on proposed changes in the Michigan CJIS Policy, on-going expansion of the Automated Fingerprint Identification System (AFIS), automation with court disposition reporting and the Judicial Data Warehouse (JDW). In addition, a data sharing project with Oakland County, the Courts, and Law Enforcement Management Information System (CLEMIS) is highlighted. Another information sharing success story, this one involving the Alpena Police Department, Crawford County Emergency Dispatch, and the Crawford County Sheriff Department, is included.

Criminal Justice Information Systems (CJIS) Policy

On December 11, 2007, the Operations and Security Committee approved the Federal Bureau of Investigation (FBI) CJIS Policy version 4.4. The Committee will be seeking CJIS Policy Council approval at their January 31, 2008 meeting, to incorporate those changes into the Michigan CJIS Policy.

Copies of the new FBI and Michigan CJIS policies may be requested by contacting Ms. Terri Smith at smithta@michigan.gov.

Automated Court Disposition Reporting

Automation of court disposition reporting has been very successful. Currently, 388,364 dispositions have been submitted electronically. Only 16 of Michigan's 328 courts are submitting manually.

For each electronic disposition, the court should receive a "successful transmission" message. Any "reject error message" received should be reviewed, corrected, and resubmitted. Without a successful transmission, the disposition will not append the Criminal History Record (CHR).

Copies of the "Automated Court Reject Resolution Guide" may be requested at CourtRej@michigan.gov. This guide will provide resolution for a successful transmission and assist with error messages.

Questions concerning electronic disposition reporting may be directed to Ms. Diane Sandborn at (517) 636-0121 or sandbord@michigan.gov.

For any court disposition corrections that cannot be modified electronically, please fax copies to (517) 322- 6288 or CJICCHRCORR@michigan.gov.

RI-7 (Fingerprint Card) No Longer Available

Michigan law enforcement agencies have succeeded in becoming automated. Live Scan access is available to police officers in all 83 counties. Currently, 97% of fingerprints are being sent via Live Scan. Due to budgetary constraints and benefits inherent with Live Scan, use of the RI-7 is discouraged.

Prior to automation, the RI-7 was used for arrests and prosecutor charges. Now that these entities are reporting electronically, the RI-7 is no longer needed. Alternate means of sharing data within local jurisdictions and counties should be achieved in the near future. The best evidence that prints have been taken and forwarded to MSP is the CHR. A copy of, or access to, the CHR replaces the need for the RI-7.

The preprinted RI-7 should only be used for manual reporting to MSP. Manual reporting should only occur when:

- The Live Scan device is not operating and the ink process is necessary,
- No access to a Live Scan device is available, or
- Problem Live Scan transactions are discovered and it is identified that an RI-7 must be mailed to MSP. These cases are usually identified by the CRD's Identification staff.

Alternatives to replace the RI-7 for local usage include:

- Other existing forms that already flow between your agencies
- Access to the Criminal History Record
- Plain paper version of the card
- Blank fingerprint card stock

Blank card stock can be obtained at no cost through the FBI at:

http://www.fbi.gov/hq/cjisd/forms/card_requisition_form.pdf?g=eee

If your agency has any questions regarding the RI-7 fingerprint card, contact the CRD at (517) 322-5529.

MSP Takes Advantage of Judicial Data Warehouse

During the fall of 2006, the Criminal History Workgroup identified a possible solution to a long standing problem with the CHR's system. For many years, the CRD's staff spent a large amount of effort tracking down incomplete CHR's. An auditor performed external audits of the CHR's at the local level. The auditor reviewed reports and records trying to determine the result of criminal arrest records sent to MSP with no final disposition. The auditor's findings were manually entered into the system updating the CHR. In the ten-year history of the auditing process, approximately 7,500 records were found and updated by the CRD's staff.

The workgroup suggested that MSP take advantage of the JDW that was created by the State Court Administrators Office (SCAO). The JDW contains electronic copies of final dispositions of court records from 70 Michigan counties dating back to 1972.

A grant was sought from the National Criminal History Improvement Project (NCHIP). When the grant was received, work between SCAO, MSP, and the data warehouse vendor, Bull Services, Inc., began. The project's focus was to locate records that had been sent to MSP and had arrest and prosecutor segments on file, but no disposition had ever been received by MSP. A successful matching process would enable MSP to update a record in the CHR database with the disposition contained in the JDW, without court or CHR staff doing so manually.

As the process has developed, pilot counties have spent a great deal of time ensuring they are comfortable with the electronic matching. Two principals have governed the group:

1. No records will be included in the data match that is not 100% consistent between the JDW and the CHR (this has resulted in a number of "close matches" being eliminated from consideration).
2. All matches that passed through the process are sent to court staff for final approval. If the court staff doesn't agree with the matches, they are taken off the list.

Currently, the project includes nine county district and circuit courts. Approximately 13,000 records have been identified as possible candidates, resulting in 7,200 matches that have made their way into the CHR. During the first year, the process located nearly the same number of dispositions as 10 years of auditing. During the next few months, the process will be completed for the remaining counties in the JDW. During that time, it is anticipated that approximately 50,000 records will be located.

Outlined below are the process steps:

1. CHR will extract all arrests with a Criminal Tracking Number (CTN) without a specific county and court disposition from their database.

2. A file of identified records will be sent to the JDW staff.
3. JDW's staff will compare the CHR file with the JDW database by county and court, Originating Agency Identifier (ORI), and the CTN. Once comparables are identified, JDW will create a file of records that contain a disposition in the JDW.
4. An Excel spreadsheet of the matches that could result in an electronic disposition transaction (EJUD) to CHR will be produced.
5. The spreadsheet will be forwarded to the court administrator for verification.
6. Court staff will verify that dispositions and disposition dates are correct. Court staff will then update the comment column with their findings, and approve or reject the file for submission to the CHR.
7. If approved, the file will be sent to CHR by JDW as an EJUD transaction and the record will be updated.
9. Any failed transactions will be handled in the same manner, as if the transaction was originally submitted from the court.

Michigan Automated Fingerprint Identification System (AFIS) Expansion Project

In 2000, the original AFIS design was updated to hold 2.5 million records with a peak process of 1,900 transactions per day. The expectation was a maximum of up to 300 Live Scan devices. The current AFIS:

- Averages 2,300 transactions per day
- Has peaked at over 3,200 transactions per day
- Is accessed by 600 Live Scan devices
- Increased transactions by 50 percent in the last three years

The AFIS Expansion Project is scheduled for completion in July 2008. The new system will have increased capacity to store five million records and process 3,500 transactions per day.

Michigan AFIS Latent Sites

Currently, there are 20 sites with AFIS latent terminals connected to Michigan's AFIS. As a result of the expansion project, 12 sites will be receiving new equipment. The equipment installation is scheduled for May 2008, with verification of connectivity following shortly thereafter. Both the new equipment and connectivity must be in place before switching to the new system. Once the connectivity information is collected and finalized, it will be provided to the designated sites. Training on the new AFIS System is being scheduled for early May in Lansing, and will consist of 2 ½ days. If you have any questions, contact Mr. Craig Wilkinson at (517) 322-5421 or wilkinsc@michigan.gov, or Mr. Scott Blanchard at (517) 322-5173 or Blanchas@michigan.gov.

Slap Fingerprint Images

The AFIS Expansion project will also store slap fingerprint images. The database will include each person's traditional rolled images as well as the slap images. This proves useful for matching latent fingerprints. The rolled print provides more information, but there is less distortion with the slap image. By using a combination of both images, the new system will identify criminals in a more efficient manner. Collecting the additional slap images will require no more effort from law enforcement. The slap images are already being collected via Live Scan and used to sequence check the fingers. With the expansion, they will be stored and used for greater matching accuracy.

Palm Database

New with the AFIS Expansion will be a palm print database. The expanded AFIS will have the capability to accept rolled, slap, and palm prints. Palm prints are collected at crime scenes, however, the capability to use them for identification have been minimal. A few states have installed the palm print capability and have seen great returns in closing cases. If you have a Live Scan capable of capturing palms, the configuration settings will have to be changed to include the prints in the transactions.

Mobile ID

Mobile ID is also available with the new AFIS Expansion. We continue to search for funding to purchase and maintain mobile identification capabilities state-wide.

Oakland County - CLEMIS AFIS Project

Rollout of the Oakland County's CLEMIS AFIS Project began on November 26, 2007.

The CLEMIS project is currently installing, upgrading, and replacing approximately 90 Live Scan devices. The completion date for this phase of the project is scheduled for February 29, 2008.

Part of this project includes an interface with the Michigan AFIS. All criminal build transactions containing arrest data, fingerprints, and mugs will be forwarded to CLEMIS for retention. The interface to complete this step of the project was designed, purchased, and installed by MSP.

Also included in the CLEMIS project is copying all criminal electronic arrest cards, data, and fingerprints from Michigan's AFIS archive database for Oakland County. A second copy of this database will be completed by April 15, 2008. MSP will also be copying all photos received through Live Scan and stored in the Statewide Network of Agency Photos (SNAP) and forward them to Oakland County for inclusion in their system(s).

Oakland County will in turn be copying and submitting photos to SNAP. The projected completion date is June 1, 2008.

Success Stories

LEIN Entry – Quick Recovery (2 minutes)

On December 7, 2007, a Crawford County emergency dispatcher received a report of a vehicle in the ditch on SB I-75. A Crawford County deputy was dispatched to the scene. Upon arrival the deputy contacted dispatch to run the license plate. LEIN responded at 6:26 p.m., stating no record on file. At 6:27 p.m. the Crawford County Dispatch received a message indicating the plate had just been entered into LEIN as stolen by an Alpena officer, who also received notification of a recent query. The Alpena Police Department called the Crawford County Sheriff's Office at the same time they were advising their officer of the NCIC response. The vehicle was impounded for transfer back to its original owner. The driver was arrested and transported to jail. What a great example of the importance of the no-hit file, timely entry of stolen vehicles, and the resulting recovery of a vehicle.

Criminal Records Division's Processing Statistics for 2007

Total System Transactions	776,942 (up 11.3% from 2006)
Criminal Transactions	438,905 (down 4.6% from 2006) – 97.5% via Live Scan
Applicant Transactions	338,037 (up 32.1% from 2006) – 93.2% via Live Scan
Live Scan	743,114 (95.6%)
Card Scan	33,828 (4.4%)

Criminal Records Division Help

Applicant Background Check (517) 322-1956
Computerized Criminal History (517) 322-1956
Fingerprints (517) 322-1956

How can we help? If you have ideas for future articles, please contact Ms. Marcy Best at (517) 636-6158 or bestm@michigan.gov.