Clicking the Home button at any point in the process will take you back to this main screen.
Clicking the Document Templates button will provide a screen like this one, where financial documents can be uploaded to MSHDA Asset Management.
Just like Document Templates, you can access the same screen to allow financial documents to be uploaded to MSHDA Asset Management by clicking on the Upload Files button.
The User Management button is the next one down the line. Only the primary account holder for the management company has access to this button; on-site users will see the button grayed out. This button is discussed in greater detail in the User Management section of this presentation.
The Contact Us button refers you to an email account where you can voice your comments and concerns to MSHDA.
When you click the Contact Us button, a new email window opens on your screen. The address to send to is listed as mshdacompliance@michigan.gov.
Whenever you get stuck or have questions about something in the system, click here on Help.
If you click on Help, a new window opens that looks something like this, there to guide you through trouble areas.
Click the Log Out button when you wish to end your session. A message will appear asking “Are you sure...?” Clicking OK will return you to the main login screen.
For more help and access to other online resources, use this link to the MSHDA website.
This button will open up a new window linking you to the Property Managers tab on the MSHDA website. The only button that now remains is User Management.