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### ***Items Relevant to Other Workgroups***

- The survey of landlords, property managers, and developers needs to be coordinated with the Housing Assistance and Models workgroup.
- The group discussed the availability of HQS trainings and will follow-up on need for expansion and refresher trainings.

### ***Attendees***

- |                            |                               |
|----------------------------|-------------------------------|
| ■ <i>Lisa Chapman</i>      | ■ <i>Rhonda Weather</i>       |
| ■ <i>Jeff Betlewski</i>    | ■ <i>Monica Bellamy</i>       |
| ■ <i>Shannon Baltimore</i> | ■ <i>Lindsey Bishop</i>       |
| ■ <i>Paulette Smith</i>    | ■ <i>Colleen Graber, PPA</i>  |
| ■ <i>Lyn Raymond</i>       | ■ <i>David McConnell, PPA</i> |
| ■ <i>Regina Turner</i>     |                               |
| ■ <i>Amy Smith</i>         |                               |

### ***Discussion Items***

#### **Review of other workgroup items for Training**

*This will be a standing item on the workgroup's agenda. However, people should continue to read the minutes from the other workgroups' meetings in the e-newsletter.*

- Community Building and Communications
  - They would like everyone to encourage their colleagues to sign up for the e-newsletter.
- Housing Assistance and Models
  - There was some discussion about the need for HQS inspection training.
  - MSHDA has scheduled several HQS trainings, which are on the calendar Web site.
  - Lisa will take the lead on following up with MSHDA about the possible need for two types of training – refresher and new training.
  - Colleen will bring this back to the HA&M group.

#### **Task team activity updates, input, and next steps**

- *Task 1.1.1*
  - The materials for the Web site were submitted to Pace and Partners in June.
  - There was a demonstration of the new Campaign Web site at the Affordable Housing conference.
    - ◆ Colleen will send out the sample sheets to the workgroup.
  - This task has been updated in the Action Plan to reflect a change in the dates.

■ *Task 2.1.2*

- This task team is meeting on Tuesday, July 21 at 9:30 a.m.

■ *Task 2.2.1*

- The task teams discussed additional outreach for the survey and next steps.
  - ◆ The idea is to reach out to a larger group and see what comes out of that.
- There needs to be some discussion with the HA&M workgroup about finalizing the survey. That group also has an action related to outreach to landlords, property managers, and developers.
- The Action Plan was updated to reflect the change in timeline for this task.

■ *Task 2.2.2*

- The team plans to build a list of incentives.
  - ◆ The list will be developed via e-mail exchange between the team members.
  - ◆ When completed, the list will be sent to Colleen.
- The Action Plan was updated to reflect the change in timeline for this task.

■ *Task 3.2.1*

- The team plans to schedule another meeting with HUD. Lisa and Paulette will follow-up.

■ *Task 3.2.2*

- To start, the team has narrowed down the focus:
  - ◆ The culture of quality and making this a part of everyday practice
  - ◆ The use of the HMIS system and other data sources to guide improvement
  - ◆ Staff training and staff relations.
- Next steps
  - ◆ The team plans to approach the regional councils with these subject areas and solicit input on promising approaches.
  - ◆ Then, review that input to build a guidance document.
  - ◆ Finally, communicate these examples to the regions to be filtered out through the continuums.

■ *Task 3.3.1*

- The team last discussed taking a look at the survey and breaking it down by region to share with the regional councils.
  - ◆ It is really important to tease out how effective communicating and sharing information about training needs has been.
- This should be done by August.
- Colleen will take this to Paul Beiring to let the regional councils know it is coming.

## **Campaign Updates**

- The team formerly known as the Departmental Resource Team (DRT) is now the Campaign Statewide Implementation Group(CSIG).
  - This team will be meeting monthly for the next few months and then probably less frequently after that.

- The group devoted to Voices For Action and CTEH alignment was not established.
  - There will continue to be communication at the state level between Sally and Linda.
- The CBC workgroup is working on the design and implementation of both internal and external communications plans for CTEH.
  - The draft plans should be coming to the workgroups for review next month.
- National Alliance Network is a technical assistance network formed around HPRP.
  - Lisa is going to Washington for training and will be able to bring to the group the latest and greatest of what is happening with HPRP around the country.
- MSHDA trainings
  - There will be regional training for the CHAP organization – every region will have their own scheduled training except for regions 5 and 8, which will be combined.
  - Stay tuned for other tentative dates in late August.
- A summary of all the surveys conducted by the workgroups will be coming soon.

### **Questions and concerns**

- The NOFA will be coming out in late summer, but not before August 15.

### ***Tasks Assigned***

- We want to continue to make progress on all the tasks. At the next workgroup meeting we will take a look at the action plan to see what progress has been made and what else needs to be done.
- If anyone would like to participate on one of the task teams, please contact Lisa or Colleen.

### ***Next Meeting***

- The next meeting is scheduled for Tuesday, August 11 at 9:30.
- The September meeting will be held on September 15 from 10:00-11:30.