



PIMIT Workgroup
Meeting Minutes
June 11, 2009

Items Relevant to Other Workgroups

■ *All Workgroups:*

- Workgroups are reminded that at the convening groups were asked to revisit and assess the outcomes on their work plan. This can be done all at once, or can be done on a few actions and their respective outcomes over a few meetings.
- Next month, a summary of all surveys conducted to-date by various workgroups will be summarized and shared with all of the workgroups.
- If any group feels that they have training needs or training ideas that they want to pass along, they should tell their facilitator. That person will convey the information to the training workgroup facilitator.

Attendees

Barb Ritter, Chair
Teresa Duhl
Bruce Beaudoin
Denise Dunn

Marj Knurick
Stacey Varela
Nancy McCrohan, PPA
Joe Quick, PPA

Discussion Items

Updates

- The CTEH statewide leadership team was originally scheduled to meet in June. So far there is no update on this meeting or whether it has been rescheduled.
- A lot of debriefing took place after the May 7 convening.
 - PIMIT raised the idea that groups might need to revisit and assess the outcomes on their work plans. Each workgroup should make an attempt to revisit and assess their action plan outcomes during each regular workgroup meeting. PIMIT could provide a cross-walk to existing outcome measures that are already being tracked as well as some of the measures listed in community 10-Year-Plans.
 - There will be further follow-up from the convening in the next few months, including more communication among the groups in order to optimize the flow of information among the multitude of parties.
 - Nancy McCrohan has been talking to the Training workgroup about their role with regard to the other workgroups. She was told that if any group feels that they have training needs or ideas that they want to pass along, Nancy can convey that to the Training workgroup facilitator. The Training group is working on a protocol in which someone presents the training need to the Training workgroup, and then a Training workgroup member takes charge of that particular task.
 - There is quite a variety of surveys that have been conducted by the workgroups and PPA has started to compile them. Nancy is taking each survey and summarizing them in brief

format so that they can be shared across the workgroups, so that people can see at a glance what surveys have been done and the targets and purposes of each. This will give the workgroups a sense of what survey work has already been done.

- *CTEH Web site:* In the last month, Barb has been in contact with and has been working pretty intensively with the Web developers (Pace and Partners). The site will have a real interactive, dashboard feel to it. The expected launch date is July 1.
 - All of the workgroups have been planning to communicate through the CTEH Web site.
 - The PIMIT group has suggested that there be a place on the CTEH Web site for promising measures, which come out of the various databases that the PIMIT group has looked at.
 - The Web developers have agreed to have a place on the CTEH Web site that will serve as a sort of resource library, where customized information can be pulled and headers added.
 - Each workgroup will be able to create a section on the Web site that can hold documents, reports in PDF form.
 - The Web site will also feature a moderated message board.
 - The Web site was presented at a communications breakout at the Affordable Housing Conference.
 - Call Vanessa McDonald for log in access to the report build function.

Action Plan Status

Action Item #1.1. Inventory data systems and identify data to share.

- Vanessa McDonald was to present information on the supportive housing database at this PIMIT meeting, but was not present. It was likely she was tied up with a HUD webcast.
 - PIMIT is almost done reviewing all of the data sources it set out to review. All that remain are this supportive housing database and the realty/housing locator database.

Action Item #1.2. Identify and implement ways of sharing data through the Campaign to End Homelessness Web site.

- Barb gave the workgroup an update, as discussed above, and the site will be launching soon (July 1).

Action #1.4. Seek and support internal and external research partnerships.

- The extended Annual Homeless Assessment Report (AHAR) data has gone in to HUD. This is the study Michigan was asked to participate in to see how people were moving around the state for services.
- Dennis Culhane, the preeminent homeless researcher, has contacted us and would like to be working on a longitudinal study with the group, as well as some studies around veterans' affairs.
- The cost of a homelessness study done in Kalamazoo is headed for publication. This study has more information about the network between mainstream services and homelessness, especially looking at Medicaid.
- Stacey did a case management retrospective study where they interviewed clients and followed their use of the major systems and the actual costs incurred. This has gotten tremendous traction and it is likely that a whole lot of communities will replicate this at the local level. Stacey presented this study to the PIMIT workgroup in a prior workgroup

meeting. Stacey has been visiting a lot of continuums, so there may be more of these studies coming out.

- Stacey also did the blueprint for Muskegon from the statewide blueprint. Used 2007 and 2008 numbers. This will be printed soon.
- Out of Barb's office, they are working with a whole series of continuums to do an annual report at the local level. Chuck Steinberg has been working with several continuums that are in a parallel process.
- The group discussed some of the findings of the Annual Homeless Report just funded. The annual report that was at the Housing Conference contains published regional outcomes. This can be used for cross-region comparison.
- Bowman is using HMIS data to look at whether the total or sub-scores on the matrix are predictive of success or failure in retention in housing or positive discharge destination. The self-sufficiency matrix is being viewed as a risk adjustment measure against other outcomes.
- Muskegon is exploring the possibility of using the scores to help them decide contact level for clients. That is, they are researching whether the matrix can be used to support decisions about how frequently a client needs to be seen to optimize success.

Action #1.3. Develop common strategies for measuring outcomes. (NOTE: This led into a subgroup meeting.)

- The goal is to continue working on the common strategies by looking at what data measurement should be recommended, and putting those into a format that is easy to share. The group worked on the measures during this meeting, and will then move forward at a June 25 meeting and a July 9 meeting.
- Nancy and Barb have been looking at the abstracting done by Andrea, Teresa and Nancy, and concluded that these 10-year plans are pretty illuminating in that people are referencing what kind of data is needed, but not how they would measure that data precisely.
- Nancy would like to see PIMIT do something along the lines of supporting locals to think about measures in terms of the common themes.
 - There is already a common theme framework, and Nancy would like to consider using these common themes as a platform. What would we recommend toward, for example, raising community awareness or building political will? What would the PIMIT workgroup recommend toward that end?
 - There are six other themes across these ten-year plans.
- Barb began filling in the "Education/Problem Solving Performance Improvements" table with measures. The group agreed that we ought to start this table with the five core HUD measures, and the self-sufficiency matrix and engagement measures.
 - At this meeting, the group listed the known measures in this chart, listed common themes and assigned them to specific task groups. Themes of housing, employment and poverty are obvious for these measures.
 - ◆ *Five HUD measures:* Retention, discharge, employment at exit, housing, self-sufficiency matrix.
 - Self sufficiency matrix is measured on nineteen domains. PIMIT's job will be to help others understand that these domains can be translated into usable resources for other workgroups.
 - For example, for the workgroup that looks at mainstream services and healthcare: What is the status of a client's health insurance (whether covered, and outcome status for people)?

- ◆ PIMIT would give people a guide of what is already being measured that can be integrated into their own plans.
- ◆ An outcome is always a change that a client makes and an input/process measure is an agency resource or activity. Groups will probably want a mix of outcome and process measures. For example they might count the number of affordable housing units that are built or rehabbed and they might measure the percentage of clients who stay 7 months or longer.
 - Barb suggested that PIMIT go in and detail all nineteen self-sufficiency domains so that the users (including all the workgroups) can actually see what they are and know these measures are available. And then brainstorm what cross-themes there are on these domains.
- Other measures that could be added to this chart and to the workgroup's outcome measurement strategy:
 - ◆ *Unemployment*
 - Unemployment rates. Teresa will look for this data by county and present at the next meeting.
 - Number of new unemployment claims.
 - Number of people still unemployed after their 72 weeks of unemployment.
 - ◆ *DHS data by county.* (Denise will look for this data.)
 - New Temporary Assistance for Needy Families (TANF) cases.
 - Increase in food stamps.
 - ◆ Already have *free and reduced lunch data* as a poverty indicator.
 - ◆ *CEPI data on graduation rates.*
 - Education has a direct correlation to employment, which allows for housing. Barb will look for this data.
- All of these measures should be shared with the Voices for Action (V4A) initiative.
- PIMIT will agree to update all of this data as often as it is available and put it on the CTEH Web site for easy access.
- The community engagement spreadsheet should be circulated.
 - Community engagement is a common theme in virtually all of the statewide workgroup Action Plans.
 - The community involvement spreadsheet done by Americorp volunteer coordinator should also be shared. It is an analysis of the Americorp plans. Barb will send this out.
- Another document should be drafted that points out other measures of interest that could be used as a bench marking tool, but are beyond the scope of PIMIT's research goals at the moment.

Next Steps/Ideas

- Review data sources.
- Look at abstracts of summaries from May more closely, pulling out obvious needs for measurement.
- Querying about why people are leaving housing in 3 to 6 months.
 - Barb suggested that the housing group might take this on. PIMIT would do the measurement and then convene people from HAM group to work through where the mismatch in housing exists.

Assignments

- Nancy McCrohan will e-mail the following assignments to remind workgroup members:
 - Barb will update and complete this “Education/Problem Solving Performance Improvements” chart to present at the next PIMIT meeting.
 - Barb will look for CEPI data on graduation rates.
 - Denise will look for DHS data on new TANF cases and food stamps.
 - Teresa will look to see if this unemployment data is available, by county (including unemployment rates, and number of people who are still unemployed after receiving all 72 weeks of eligible unemployment insurance).
 - NOTE: All assigned tasks should be reported on by e-mail to Barb and Nancy.
- Nancy will also present cross-group survey results document at the next PIMIT meeting.

Next Meeting

- Thursday, July 9, 2009, 2:00 p.m. to 3:30 p.m.