DATE: January 4, 2005

TO: Region Engineers
    Region Delivery Engineers
    TSC Managers
    Resident/Project Engineers
    Region Construction Engineers

FROM: Larry E. Tibbits
      Chief Operations Officer

      John C. Friend
      Engineer of Delivery

SUBJECT: Bureau of Highway Instructional Memorandum 2005-01
         Licensed Electrician Required on Electrical Work (Supercedes CIM 1994-03)

This memorandum is to reinforce the importance of consistent practices when validating the presence of a licensed electrician on projects during the performance of electrical work.

State law requires the presence of a licensed electrician on the job site when work is being performed on state projects involving electrical wiring.

Project offices shall require the contractor to furnish the electrician’s name and a copy of his/her license at the preconstruction meeting. We encourage staff to request certification from the contractor, at the preconstruction meeting, that a licensed electrician will be on site when performing electrical work.

Chief Operations Officer

Engineer of Delivery

BOHD:C/T:AC:kab
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