DATE: October 29, 2003

TO: Region Engineers
    Region Delivery Engineers
    TSC Managers
    Resident/Project Engineers
    Region Construction Engineers
    Region Resource Specialists

FROM: Larry E. Tibbits
      Chief Operations Officer

      John C. Friend
      Engineer of Delivery

SUBJECT: Bureau of Highway Instructional Memorandum 2003-13, Notice of Termination of National Pollutant Discharge Elimination System (NPDES) Storm Water Discharges From Construction Activities Authorization and the Deactivation of the MDEQ Site Identification Numbers, Where Applicable

MDOT’s Final Inspection/Acceptance and Certification Report (Form 1120) has been revised to allow for the reporting of the date the NPDES Notice of Termination (MDEQ Form EQP 4662) was submitted, and the date the site identification number was deactivated. A copy of the revised form is available at http://www.mdot.state.mi.us/webforms/public/1120.pdf

Notice of Termination for NPDES (MDOT Projects Only)

The TSC shall send a completed Notice of Termination for NPDES (MDEQ Form EQP 4662) to:

    MDOT-Construction and Technology Support Area
    Geotechnical Services Unit
    Attention: NPDES Coordinator
    P.O. Box 30049
    Lansing MI 48909

See the Notice of Termination for NPDES for additional instructions. The NPDES Coordinator will enter the information into the MDOT database and forward the form to the MDEQ’s Water Division for termination of the permit. Denote the date the NPDES permit was terminated on the Final Inspection/Acceptance and Certification Report (MDOT Form 1120).

Notice of Termination for NPDES (For Local Government Projects)

The project engineer for the local agency shall send a completed Notice of Termination for NPDES (MDEQ Form EQP 4662) to the location indicated on the form. See the Notice of Termination for NPDES (MDEQ Form 4662) for additional instructions. Denote the date the NPDES permit has been terminated on the Final Inspection/Acceptance and Certification Report (Form 1120).
Deactivation of MDEQ Site Identification Numbers

The delivery/resident/project engineer shall send an updated Site Identification (MDEQ Form EQP 5150) to the location indicated on the form. This form is available at http://www.deq.state.mi.us/documents/deq-wmd-hwp-EQP5150-FRM.pdf.

Section I: Check box “as subsequent notification: to change, update, or verify site information for an existing owner of a site with a previously issued site id number . . .”

Sections II-IX: See the previously populated EQP5150V for information for each site identification number in order to complete the form.

Section X.F.: Check box 1. “No longer generating hazardous waste . . . still in business at this location.” Also complete “Date site ceased generating waste.”

Section XI: Sign and date the form.

See Site Identification Form (MDEQ Form EQP 5150) for additional instructions.

Enter the date on the Final Inspection/Acceptance and Certification Report (Form 1120) the site identification number is submitted for deactivation.

__________________________________  __________________________________
Chief Operations Officer    Engineer of Delivery

BOHD:C/T:EMB:kab

Subject Index: Final Inspection, Environment
cc: C & T Support Area Staff  AUC  CRAM
    Real Estate Support Area, M. DeLong  CRAM
    Design Support Area, M. VanPortfleel
    Maintenance Support Area, C. Roberts
    Traffic & Safety Support Area, J. Culp
    C & T Support Area, B. O’Brien
    J. Polasek
    OEO - S. El Ahmad
    C. Rademacher
    V. Blaxton
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