



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



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SUPERINTENDENT OF
PUBLIC INSTRUCTION

June 8, 2009

MEMORANDUM

TO: Local and Intermediate School District Superintendents
Public School Academy Administrators
Michigan Electronic Grants (MEGS) Contacts
State and Federal Program Contacts

FROM: Sally Vaughn, Ph.D. *Sally*
Deputy Superintendent/Chief Academic Officer

SUBJECT: Clarification of Use of Title I Funds

After further discussion and consultation, the following information is provided to clarify the Michigan Department of Education May 4, 2009 memorandum regarding Kindergarten and federal funds.

The current Michigan Revised School Code does not require Kindergarten. For districts that implement Kindergarten instruction, the State Aid Act provides a full-time equivalent membership (funding) for Kindergarten for 549 hours of instruction. Following a building plan that demonstrates the need for supplemental services for Kindergarten students, Title I funds may be used to support supplemental programming under specific conditions that are in compliance with statute and guidance regarding "supplement, not supplant" requirements. For example, if a district has made the decision to offer only a half day of Kindergarten to all students, the district may offer a supplemental, half day program to Kindergartners who are eligible for Title I services in Title I buildings.

However, Title I funds cannot be used to supplant state and local Kindergarten programming. The instances described immediately below constitute unallowable supplanting:

- If a district provided programs in prior year(s) with state and/or local funding, the district cannot use Title I funds in the current year for the same or similar services.

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June 8, 2009

Page Two

- If full day Kindergarten is offered in non-Title I buildings with state and/or local funds, Title I funds cannot be used to provide the same services in Title I buildings.
- If law requires a district to provide full day Kindergarten, Title I funds cannot be used to provide those services.

Please refer to the May 4, 2009 memorandum for other examples of appropriate use of Title I funds to support Kindergarten students. For all Title I programs, five basic steps must be taken: Comprehensive Needs Assessment, program planning to meet students' identified needs, implementation of program, evaluation of program effectiveness, and changes to program as needed.

For further information and discussion of your Title I plan, please contact the Field Services Unit in the Office of School Improvement at 517-373-4588.

cc: William Mayes, MASA
David Martell, MSBO
Dan Quisenberry, MAPSA
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