



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



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MEMORANDUM

TO: Intermediate School District Directors of Special Education,
Transition Coordinators, and Planner/Monitors

FROM: Jacquelyn J. Thompson, Ph.D., Director
Office of Special Education and Early Intervention Services

SUBJECT: State Performance Plan Indicator 13 Data Collection

DISSEMINATE TO COHORT 2 LEAs AND PSAs

This memorandum contains information regarding data collection for the 2009 State Performance Plan Indicator 13 (SPP-13) for transition.

The SPP secure website, maintained by Public Sector Consultants (https://survey.pscinc.com/mde_spp/iep), has posted the list of students, provided on-line checklist forms for 2009 data collection, and is ready to receive SPP-13 compliance data. The 2009 SPP-13 data collection can only be completed at this website (there will be no scan forms this year).

At the website, you will also find:

- SPP-13 training manual
- List of Cohort 2 local educational agencies (LEA)

You may access the SPP secure website using your existing username and password. If you need assistance with your username and password, please contact Lynne Clark at Public Sector Consultants at (517) 484-4954 or lclark@pscinc.com.

Only students in Cohort 2 are required for 2009 SPP-13 data collection. School districts may voluntarily collect data outside of Cohort 2. Voluntary data collection must follow the OSEP-approved protocol:

- All students on the provided sample must be included and any non-compliance must be corrected.

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- The SPP-13 data collection protocol allows for correction of non-compliance during the data collection period ending October 1, 2009.
- If non-compliance is corrected during the data collection period, you must also submit the initial non-compliant data at the SPP secure website.

The data entry portal at the SPP secure website provides the current compliance status for each student, their cohort, the type of data submitted (initial or corrected), and the date their data were last modified.

If you have questions about the SPP-13 data collection process, please contact Craig Wiles of Public Sector Consultants at (517) 484-4954 or cwiles@pscinc.com.

If you have technical questions about completing the SPP-13 checklist, please contact Chuck Saur at (517) 490-5926 or csaur@cenmi.org or Matt Korolden at (517) 490-1737 mkorolden@cenmi.org.