PUPIL TRANSPORTATION ADVISORY SUBCOMMITTEE MEETING
9:00 – 10:15 a.m. – Hannah Building – State Board Room

The subcommittee meets prior to the regular meeting to review and discuss agenda items in preparation for the regular meeting. PTAC representatives are welcome to attend. Topics covered include:

a) Curriculum and Training
b) Management and Best Practices
c) State and National Issues

PUPIL TRANSPORTATION ADVISORY COMMITTEE REGULAR MEETING
10:30 – 12:00 NOON – Hannah Building – State Board Room

I. CALL TO ORDER
The meeting was called to order at 10:35 a.m. by Mary Anne Chartrand

II. ROLL CALL AND RECOGNITION OF GUESTS

☑ Michigan Department of Education: Mary Ann Chartrand, Ken Micklash, Louis Burgess
☑ Michigan State Police: Sharron VanCampen (Primary); Jill Bennett (Alternate)
☐ Michigan Department of Transportation: Andrea Brush (Primary)
☑ Michigan Department of State: Carol Reagan (Primary);
☑ Michigan Assn for Pupil Transportation: Karen Losch (Primary); Mark Niewoonder (Alternate)
☑ Michigan Assn for School Business Officials: Matt Losch (Primary)
☐ Michigan Assn of School Administrators: Mark Bielang (Primary)
☐ Michigan Education Association: Art Przybylowicz (Primary)
☐ Michigan Assn of School Boards: Don Wotruba (Primary)
☑ Training Agency Association of Michigan: Vince Weiler (Primary);
☑ Steve Osborne (Alternate)
☐ Michigan Head Start Association: Kim Aultman
☐ Michigan PTA:
☑ Middle Cities Education Association: Fred Clarke (Primary)
☐ Michigan Association of Inter. School Administrators: Kim Hooper (Primary)
☑ Michigan Association of Non Public Schools: Brian Boderick (Primary)
☑ Representative of Northern Michigan Directors: William Coaster (Primary)
☑ Representative of Rural Directors: Kevin Doty (Primary)
☐ Representative of Urban Directors: Carl Ingram, Sr., (Primary)
☑ Representative of Suburban Directors: John Roeck, (Primary)
III. APPROVAL OF February 11, 2010 MEETING MINUTES
Moved that the minutes be approved. Supported. Passed.

IV. ADDITIONS TO AGENDA AND APPROVAL OF AGENDA
Moved to approve the agenda as presented. Passed.

V. OPENING COMMENTS/ANNOUNCEMENTS/PRESENTATIONS
A. Michigan School Business Officials (MSBO) Presentation - (20 minutes)
Scott Little of the Michigan School Business Officials (MSBO) presented pupil transportation related information and how MSBO is working to support pupil transportation. MSBO shares a membership structure with the Michigan Association of Pupil Transportation (MAPT). The MSBO bus purchase program will be web-based starting in Fall 2010. They are also working with MAPT to coordinate the certification process. Examples of coordinated services and efficiencies currently implemented in districts are being collected and highlighted by MSBO. The federal Safe Routes to Schools program is increasing in use around the state.

B. MDE Initiated (Micklash, K. Losch, and VanCampen) - (15 minutes)
   1. Legislative Update including HB 5363 School Bus Driver Medical Examination and SB 1009 School Bus Inspections
      a. The School Bus Driver Physical bill (HB 5363) is on its way to the Governor’s desk. It will align the bus driver physical exam rules with the Department of Transportation rules.
      b. The Bus Inspection bill is being rewritten. A new draft is expected to be ready by next week. This bill will analyzed after it is released. It was suggested that we look at HB 6233 that will change penalties for violators of red light stops.

VI. PRELIMINARY RECOMMENDATIONS/ITEMS PRESENTED TO PTAC
A. Curriculum and Training (Coaster) – (15 minutes)
   1. Supervisor Continuing Education Update
   Bill Coaster provided a summary of training to date. (Attachment A) It was received well by the participants. Some of the sites students received a web-streamed instruction.

B. Management and Best Practices (Goby)
   1. Action Management Plans Update
      No report.
C. State and National Issues
   (Hooper/Micklash/Losch/Doty/Dean/Goby) - (20 minutes)
   1. National Congress on School Transportation Report
      Ken Micklash reported on participating in the National Congress.
      Kevin Doty, Matt Losch, Dale Goby, Lori Richardson, Kellie Dean,
      Kim Hooper, and Ken Micklash represented Michigan. Sgt. Sharron
      Vancampen’s work was recognized as representing Michigan well.
      The final document will eventually be available to guide states as
      they establish standards for pupil transportation issues. Thanks
      was extended to the Michigan delegation as well as to Dean
      Transportation for assisting with expenses for trip. MSBO was also
      acknowledged for its support. A follow up meeting will be held with
      the current committee to review the final document. Ken will
      arrange for the meeting.

VII. FINAL RECOMMENDATIONS FOR PTAC TO CONSIDER
   A. Curriculum and Training - (No Items)

   B. Management and Best Practices - (Micklash) – (10 minutes)
      1. MDE requested ideas related to the renaming of the website
         “Best Practice” section at the February meeting
         Ken Micklash presented some options for redesigning the “Best
         Practice” section of the Website.
         Moved to adopt Idea III as amended. Supported.
         Passed.

   C. State and National Issues - (No Items)

VIII. ASSIGNMENTS FOR SUBCOMMITTEE WORK
   A. MDE Initiated
      1. To Curriculum and Training - (No Items)
      2. To Management and Best Practices - (No Items)
      3. To State and National Issues - (No Items)

   B. PTAC Initiated
      1. To Curriculum and Training – (No items)
      2. To Management and Best Practices – (No items)
      3. To State and National Issues – (No items)

IX. OTHER ISSUES
   A. Upcoming meeting dates for 2010-2011
      October 7, 2010
      February 17, 2011
      June 9, 2011

X. ADJOURNMENT

Meeting adjourned at 11:50 a.m.
# 2010 Transportation Supervisors' Continuing Education Program
## Master Program Calendar

<table>
<thead>
<tr>
<th>Session #</th>
<th>Program Date</th>
<th>Scheduled Instructor</th>
<th>Location</th>
<th>Training Agency</th>
<th>Topics</th>
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<td>Friday, February 26, 2010</td>
<td>Mac Dashney</td>
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*2010 Supervisors' CEP
Class dates Instructor schedules
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Prepared: 1/20/10
Revised: EF00006/1/10