TO: Family Day Care Home Sponsors  
FROM: Kyle L. Guerrant, Director  
Office of School Support Services  
DATE: January 16, 2014  
SUBJECT: Civil Rights Compliance – Update to Fiscal Year 2013 Operational Memo #9  
ACTION: Shortened version of the non-discrimination statement on Child and Adult Care Food Program materials

The United States Department of Agriculture (USDA) requires that all institutions participating in the Child and Adult Care Food Program (CACFP) comply with the Food and Nutrition Service (FNS) Instruction 113.1, Civil Rights Compliance and Enforcement – Nutrition and Programs and Activities.

The shortened version of the USDA Non-Discrimination statement has been approved effective immediately to be used on CACFP menus. The shortened version is as follows:

“USDA is an equal opportunity provider and employer.”

The entire version of the USDA Non-Discrimination statement must still be used on any other CACFP materials. Note the print size cannot be smaller than the text in the document.


The CACFP website (www.michigan.gov/cacfp) has been updated with the new non-discrimination statement and all forms are being updated. A list of Civil Rights requirements for CACFP can be found on the website under Resources. You are not required to reprint forms you may already have printed. The forms must be updated with the new non-discrimination statement at the next printing. If you have any questions regarding this memorandum, contact the CACFP office at 517-373-7391.