MEMORANDUM

DATE: October 29, 2015

TO: Local and Intermediate School District Superintendents, Public School Academy Directors

FROM: Kyle Guerrant, Deputy Superintendent

SUBJECT: Updated Pupil Accounting Manual, Sections 5-O-A, 5-O-B, 5-O-C, and 5-O-D

The Michigan Department of Education has updated the following sections of the Pupil Accounting Manual:

Section 5-O-A: Virtual Learning, Distance Learning, and Independent Study

Section 5-O-B: Seat Time Waiver

Section 5-O-C: Cyber Schools

Section 5-O-D: Expanded Online Learning

Section 5-O-C has been updated to reflect the changes introduced by Public Act 139 of 2015. Sections 5-O-A, 5-O-B, and 5-O-D have been updated to reinforce the requirements of Section 1231 of the Revised School Code (MLC 380.1231), which apply to nonconventional course offerings in the same manner that they apply to traditional courses. These changes are effective for the Fall 2015 count period.

Questions that are specific to the pupil accounting requirements, such as the membership eligibility requirements in legislation, should be directed to Brian Ciloski at ciloskib@michigan.gov. Questions regarding program composition should be directed to Brian Barber at barberb2@michigan.gov.

cc: Michigan Education Alliance; Michigan Pupil Accounting and Attendance Association