

**Quick Guide** to filling out the MDCH (Michigan Department of Community Health)  
Laboratory Test Requisition for 2009 Novel Influenza A (H1N1) PCR Test

**Important:** To run the test without delays, we must have **both of the following:**

1. This laboratory requisition form (see next page) with complete and correct information.
    - *The information on this form must match the specimen tube exactly*
    - *For example, if the patient's name is "Daniel" do not write "Dan" on the tube and Daniel" on the requisition.*
    - *For CLIA requirements and patient safety, we cannot make changes to the identifying information when testing has been completed.*
    - *Other agencies such as your local health department may require additional forms for approval, patient history, or for other public health purposes. However, these other forms cannot be used as a substitute for this requisition when sending tests to the Michigan Department of Community Health laboratory in Lansing.*
- AND**
2. The specimen correctly labeled with:
    - patient name or other unique identifier
    - patient date of birth
    - date and time of specimen collection

**Please double check the information on the specimen and the laboratory requisition form before you send them to us for testing.**

**Download a copy of the MDCH Laboratory Test Requisition form at**  
[http://www.michigan.gov/documents/DCH-0583TEST\\_REQUEST\\_7587\\_7.pdf](http://www.michigan.gov/documents/DCH-0583TEST_REQUEST_7587_7.pdf)

**Turn to Page 2 for step-by-step directions on how to fill out the form.**



Check for updates on our MDCH laboratory web page at  
[http://www.michigan.gov/mdch/0,1607,7-132-2945\\_5103-213906--,00.html](http://www.michigan.gov/mdch/0,1607,7-132-2945_5103-213906--,00.html)

View the current testing algorithm at  
[http://www.michigan.gov/documents/mdch/2009-2010\\_Influenza\\_Algorithm\\_289121\\_7.pdf](http://www.michigan.gov/documents/mdch/2009-2010_Influenza_Algorithm_289121_7.pdf)

