

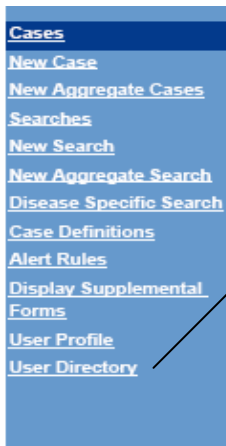
CD Tip of the Month: MDSS



Q1. How often do you need to access MDSS/SSO to keep your account active?

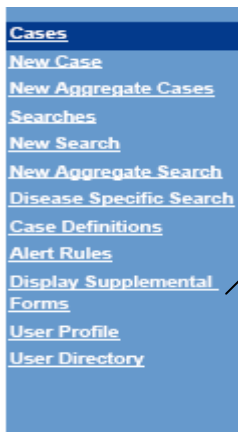
You need to log into MDSS at least once every 12 months or you will be de-activated. This is a SSO use requirement. If you are de-activated, you can reapply to SSO using the EXACT SAME USER ID and then subscribe to MDSS to get right back in without approval. Additionally, every 90 days you need to change your password.

Q2. How to I find the contact information for a MDSS user who entered a case?



The **User Directory** on the main MDSS page (lower left side of screen) provides contact information for all MDSS users. This list is arranged by USERID. This listing provides both a phone number and an email address.

Q3. Where can I find a blank copy of the MDSS case investigation forms?



The **Display Supplemental Forms** on the main MDSS page (lower left side of screen) provides blank copies of all MDSS case investigation forms.

Q4. What is the easiest way to keep track of salmonella cases that have had serotype information added in MDSS after I have already closed the case?

In addition to exporting data using a Disease Specific Search you can use the Search function to identify these cases. This technique can also be used for updates on e Coli or listeria cases. Note this will only work for cases updated after March 2009.

Salmonella Example:

1. Go to New Search (left side of main MDSS page)
2. Under Reportable Condition, choose Salmonellosis
3. Click the Advanced button at the bottom of the screen
4. Complete Case Closure From/To Dates: *(note the specific date range depends on the last time you reviewed this data)*
5. Complete Case Update From/To Dates: *(note the specific date range depends on the last time you reviewed this data, the dates included in this range must be AFTER March 2009 when this feature was implemented)*
6. Under Laboratory Name put: *MDCH*
7. Click the Search button at the bottom of the screen
8. You will get a list of all salmonella case that have had a new MDCH lab result added. Click on the Lab Results tab for each case to find the serotype information and update on the pdf form as needed.

Search Reminder: Check 'saved' searches after MDSS upgrades:

If you use saved searches that select in/out certain diseases, the search will need to be 'redone' after a new version of MDSS is released if a new disease is added within the search category. Otherwise the new disease will not show up in the search. For example, if you had a saved search for ehrlichiosis, you would miss the new species that were added in the last MDSS upgrade.

Tips were provided by:
The S.I.D.E section
(517-335-8165)

Please contact your Regional
Epidemiologist with any MDSS
questions.

