

# Office of Recipient Rights Training Registration Form

Name:

Title:

Agency:

Are you the Primary Rights Person?  YES  NO

Name of the Person You Replaced:

Are you the Alternate Rights Person?  YES  NO

Name of the Person You Replaced:

Address:

City:

Zip:

Email Address:

Phone:

Fax:

Name of the Person You Report to in your Rights Position:

His/Her Title:

His/Her Email Address:

**Place an X in the box corresponding to each session you wish to register for:**

Course Selection	JAN	MARCH	JUNE	AUG	NOV
<b>Basic Skills Training, Part I</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	JAN	APRIL	JULY	AUG	NOV
<b>Basic Skills Training, Part II</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			MAY		SEPT
<b>Building Blocks of Report Writing</b> <small>*You must have taken BST I &amp; II 6 months prior to registering for Building Blocks</small>			<input type="checkbox"/>		<input type="checkbox"/>
			APRIL	AUG	DEC
<b>Developing Effective Training (DET)</b>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Please Note:**

- Dress for all sessions is casual.
- Morning and afternoon refreshments are provided; lunch is on your own.
- There is no cost to attend these sessions however, call within 72 hours if you unable to attend.

**You will receive a faxed confirmation, once your registration has been received by our office.**

**TO REGISTER:**

**Print this form and fax it to: (248) 348-9963 or E-mail this form to: [ryanv1@michigan.gov](mailto:ryanv1@michigan.gov)**

To hear information on the status of a program, including last minute changes and cancellations due to weather, or for dates of the future trainings, visit our website [www.michigan.gov/recipientrights](http://www.michigan.gov/recipientrights) or call 888-505-7007. For training-related questions, contact the Office of Recipient Rights, Training Division at 248-735-7091.

**Overnight Accommodations:** Whenever possible, we have made arrangements with the hotel for accommodations to be available at the current state government rate of \$75.00/night + taxes, the night before and the nights of the training. You are responsible for making your own reservations, Please call the hotel for details. Make sure you indicate you are attending Basic Skills training and you are part of the MDCH Recipient Rights group.