Michigan Department of Agriculture & Rural Development
Risk Based Sanitation Checklist
A score of 75% or more is passing
Leave the "score" box blank if the question does not apply to the firm

Firm Name:______________________________________              Date:___________

1: Personnel Section

1.1) Personnel properly trained for the duties they are performing. (Multiplier: 3)

1.2) Personnel practicing proper hygiene (clothing and washing) and not using tobacco products in manufacturing areas. (Multiplier: 1)

2: Buildings and Grounds

2.1) Pest harborage eliminated by removing unused machinery, hardware, piles of spilled grain, excessive vegetation, etc. (Multiplier: 3)

2.2) All grain/feed products protected from broken glass. (Multiplier: 3)

2.3) All outdoor areas adequately drained. (Multiplier: 2)

2.4) Structures are sound and sealed to prevent precipitation and pests. (Multiplier: 3)

2.5) Basements, tunnels and pits are dry. Sump pumps operational. (Multiplier: 2)

2.6)* Separate grain/feed processing areas from other areas (seed treatment area, pesticide mixing area). (Multiplier: 3)

2.7) Adequate spacing of equipment and storage of grain/feed products to allow for proper cleaning and inspection for pest problems. (Multiplier: 2)

3: Sanitary Operations

3.1)* Entire facility kept clean including walls, ceilings, bins and floors. (Multiplier: 3)

3.2)* Pest control measures are in place and used according to label directions. (Multiplier: 3)

3.3) Scales used for mixing feeds are clean, maintained and calibrated. (Multiplier: 3)

Score: 0-5
(0=poor; 5=excellent)

For more information, please contact April Hunt at (517) 241-2979 or email: hunta9@michigan.gov
3.4)* Non-feed/grain products, such as lubricants and pesticides or other toxic substances stored in appropriate areas and not next to grain/feed products. (Multiplier: 3)

3.5)* Mixers and other feed processing equipment are routinely cleaned and maintained. (Multiplier: 3)

3.6) Dump pits are clean and completely covered when not in use. (Multiplier: 3)

3.7) No evidence of birds, vermin or other pest activity. (Multiplier: 3)

3.8) Firm has adequate rest rooms and handwashing areas. (Multiplier: 2)

3.9) Covers are in place on all conveyors and processing equipment. (Multiplier: 3)

3.10) Temporary grain storage areas are properly constructed, covered, and ventilated to prevent contamination and pest harborage. (Multiplier: 3)

### 4: Process and Controls

4.1) Only approved feed ingredients are used. (Multiplier: 3)

4.2)* Feed ingredients and containers, unless exempt, are labeled correctly and licensed. (Multiplier: 3)

4.3) Manufactured feed products and containers are properly labeled, including bulk feed and customer formulated feeds. (Multiplier: 3)

4.4) Firm has documents that allows for traceability (trace forward/trace back) of all feed products, unless exempt. (Multiplier: 3)

4.5) Feed products are stored to prevent contamination. (Multiplier: 3)

* Critical factor. A score of 2 or below for one of these factors is an automatic failed inspection.

Sanitation Inspection Authority:
Michigan Commercial Feed Law, Act 120, Public Acts of 1975
Regulation No. 553, Food Establishments 12/19/2012