MICHIGAN WEIGHTS AND MEASURES SERVICEPERSON
TEST DATE REGISTRATION FORM

YOU ARE REQUIRED TO FAX THIS FORM TO 517-655-8303 OR SCAN AND EMAIL TO
Benjaminl@michigan.gov TO RESERVE A SEAT.

Space is limited so it will be on first received basis. IF THIS FORM IS NOT RECEIVED BY FAX/EMAIL TO
RESERVE A SEAT YOU WILL NOT BE ADMITTED INTO THE TESTING SESSION.

THIS FORM WILL STILL BE REQUIRED TO BE MAILED IN WITH THE REQUIRED APPLICATION AND FEES.

Listed below is the date scheduled for Serviceperson Registration Exams. A brief review of Place in Service Report
submission will be held starting at **8:30 a.m.** on the scheduled date at the **E. C. Heffron Laboratory, Conference Room, 940 Venture Lane, Williamston, MI 48895.** The Exams will begin at 8:45 a.m. following the review. Testing will end at 4:00 p.m.

Complete this form, and return with your application and fees. To reserve your seat fax/email as soon as possible, as
seating is limited. Please make a copy for your records.

**CHANGE TO TESTING SESSION:** MDARD will now be furnishing the required materials needed for testing
(Handbook 44 and calculator). You need to only bring your pen/pencils to use. **Do not bring any of your**
personal testing material as it will not be allowed in the room.

(AN APPLICATION MUST BE COMPLETED AND SIGNED ALONG WITH THIS FORM.)

Name of Serviceperson: ____________________________________________________________
Registration Expiration Date: ____________________________________________________________
Contact Phone Number: ____________________________________________________________
Name of Company: ____________________________________________________________
Email Address: ____________________________________________________________

__________  **Tuesday, March 1, 2016**
____ P.A. 283, MI Weights & Measures Law (required)  ____ Railway Track Scales
____ Handbook 44 (required)  ____ Retail Computing Scales
____ Agri. Chemical Meters  ____ Retail Motor Fuel Dispensers
____ Belt Conveyor Scales  ____ Vehicle Scales
____ Livestock & Animal Scales  ____ Vehicle Tank Meters
____ L.P. Gas Meter  ____ Loading Rack Meters
____ Medium Capacity Scales  ____ Mass Flow Meters
____ Multiple Dimension Measuring Device  ____ High Flow Retail Meters

__________  **Wednesday, March 2, 2016**
____ P.A. 283, MI Weights & Measures Law (required)  ____ Railway Track Scales
____ Handbook 44 (required)  ____ Retail Computing Scales
____ Agri. Chemical Meters  ____ Retail Motor Fuel Dispensers
____ Belt Conveyor Scales  ____ Vehicle Scales
____ Livestock & Animal Scales  ____ Vehicle Tank Meters
____ L.P. Gas Meter  ____ Loading Rack Meters
____ Medium Capacity Scales  ____ Mass Flow Meters
____ Multiple Dimension Measuring Device  ____ High Flow Retail Meters

**IMPORTANT:** Tests are involved and reviewing materials in advance is strongly recommended. Please **DO NOT**
schedule an exam if you have not **THOROUGHLY REVIEWED** the applicable materials. You may be wasting your time
and taking the place of someone who is better prepared for registration. Please consider this before scheduling.

Any questions please call Lori Benjamin at 517/655-7221.