



Michigan Community Service Commission Board Meeting Minutes

Friday, January 13, 2017

10:30 a.m. – 3:30 p.m.

The View, Lansing Lugnuts Stadium, Lansing, Michigan
Phone conference line (641) 715-3273 passcode 273293#

Distribution and Attendee List:

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|----|-------------------|---|------------------------------------|---|-------------------|---|--------------------|
| X | Diana Algra | | Fred Mester | | MCSC Staff | | |
| X | Rob Collier | X | David Parent | X | Jason Alexander | | |
| TC | Kriste Etue | X | David Price | X | Jocelyn Davis | | |
| X | Beverly Grant | X | Jerry Swartz | X | Megan Foresman | | GUESTS |
| | Mike Hill | X | Michelle Rabideau | X | Garry Gross | X | Geralyn Lasher |
| | Maria Holmes | | John Truscott | X | Ginna Holmes | X | Meghan Koorndyk |
| TC | Katharine Janes | X | Lorna Utley | X | Janet Hunter | | |
| X | Sam Kiran | X | Dayne Walling | X | David Martus | | Partners |
| X | Bob Kolt | X | Kathy Wilbur | X | Carole Rush-Witt | X | Donna Murray Brown |
| TC | Nancy Lamb | | Judy Watson Olson | X | Jeanine Yard | X | Nancy Lindman |
| TC | Christine Lanning | | Ex-Officio Commissioner | X | Shannon Zoet | | |
| | Peter Lemmer | | Cathy Sharp | | | | |
| X | Heidi Magyar | | | | | | |

AGENDA

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| I. | Welcome and Introductions | Rob Collier |
| II. | Transition Recommendations – ACTION ITEM | Rob Collier |
| III. | Consent Agenda – ACTION ITEM | Ginna Holmes |
| IV. | AmeriCorps Grant Review – ACTION ITEM | Ginna Holmes |
| V. | Executive Director Report | Ginna Holmes |
| VI. | Committee Work | |
| VII. | Finance Report | Carole Rush-Witt |
| VIII. | Committee Reports | |
| IX. | Other Business | Bob Kolt |
| X. | Public Comment | Bob Kolt |
| XI. | Adjournment | Bob Kolt |

Approved MINUTES

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| I. | Welcome and Introductions Vice Chair Rob Collier called the meeting to order at 10:37 a.m. |
| II. | Transition Recommendations – ACTION ITEMS Rob Collier reported Julie Calley was elected to the Michigan House of Representatives and was beginning her service in that capacity. As a result of this new endeavor, she has resigned from the Commission Board. Rob Collier stated the Executive Committee with support of the Governor, is putting forward Bob Kolt as the next chair of MCSC. A motion was made by Diana Algra to appoint Bob Kolt to serve as chair for the MCSC Board of Commissioners. The motion was seconded by David Price and passed unanimously. Megan Koorndyk, Representative Calley's legislative assistant, spoke on her behalf to express her continued support for the Commission and its work. Commissioners spoke of their appreciation for Representative Calley's efforts as both Commissioner and Chair. |

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| | <p>TRANSITION RECOMMENDATIONS Continued Chair Bob Kolt noted that there were a few leadership changes that the board needed to discuss and consider. The following leadership roles were put forward for consideration. Commissioner Truscott as the Chair for a Transition Team; Heidi Magyar and Dayne Walling as co-chairs for the Volunteerism and Service – Continuous Improvement Committee, Col. Kriste Etue to support the creation of a Disaster/Preparedness Advisory team; Katharine Janes as Chair the Youth/Professionals work team; and the creation of a fund development advisory team. A motion was made by David Price to approve of the proposed leadership changes/additions and seconded by Diana Algra. The motion passed unanimously.</p> |
| III. | <p>Consent Agenda – ACTION ITEM Chair Bob Kolt asked for a motion to approve the consent agenda which consisted of the minutes from the October 19, 2016 meeting, November 17, 2016 meeting, the Executive Committee Summary November 23, 2016, the Executive Committee Summary December 14, 2016, Communications Update, Volunteer Team Update and the AmeriCorps Team Update. The Motion to accept the consent agenda was made by David Price and Jerry Swartz seconded the Motion. The motion was passed unanimously.</p> |
| IV. | <p>AmeriCorps Grant Review – ACTION ITEM Commissioners reviewed the Commission recommendations for funding of the 2017-18 AmeriCorps grants to be sent on to the Corporation for National and Community Service. A discussion regarding the applicants was held to understand the programs and proposed results. A Motion was made by Bob Kolt to move forward with the funding of the recommended AmeriCorps grant applicants and seconded by Diana Algra. The motion passed unanimously.</p> |
| V. | <p>Executive Director Report New Commissioner binders were distributed with updated information and meeting dates for the year. The Governor’s Service Awards will be held August 21, 2017. Future dates to hold on calendars are: AmeriCorps week, Mayor Recognition Day, MLK service projects and local Signature Service Projects. New CNCS funding opportunities are being proposed to address issues from opioid abuse. CNCS is also proposing an opportunity for 14 to 17 year olds to be AmeriCorps members for a summer session. They would receive an education award only. With the 25th MCSC anniversary, it was decided to conduct outreach to communities in the state through an Anniversary Tour. More information will be forthcoming.</p> |
| VI. | <p>Committee Work and Lunch The Board Governance Committee, the Awards and Recognition Committee and the Volunteerism and Service - Continuous Improvement Committee convened over lunch.</p> |
| VII. | <p>Finance Report The meeting reconvened at 1:21 p.m. with Carole Rush-Witt reporting on FY16 year-end financial statement and the first quarter FY17 ending December 31, 2016.</p> |
| VIII. | <p>Committee Reports Board Development Committee – Diana Algra reported that two committee calls are scheduled for March 17, 2017 and May 19, 2017. The Committee is looking to make recommendations for two vacancies. Youth Services and Mentoring Committee – Katharine Janes will lead a young professionals Commission work team. Quicken Loans and the Commission have been collaborating in a corporate mentoring program. The committee will be reaching out to its members to schedule two calls/meetings. Outreach and Communications Committee – The committee will reach out to its members to schedule its first in-person meeting. The new logo was shown and it was announced the strategy for launching it externally is still being developed. The official name change of the Commission is still being worked through. Volunteerism and Service Committee – The next in-person meeting will be February 10, 2017 in Flint. The committee will be reviewing the state service plan and the Michigan State University survey. Awards and Recognition Committee – The committee will set up a conference call in late February, 2017. The GSA applications will be available in late January. Sponsorship requests will be initiated in early March. A smaller Fund Development Advisory team will assist in fund development year round.</p> |
| IX. | <p>Other Business - none</p> |
| XII. | <p>Public Comment – none</p> |
| XIII. | <p>Adjournment – Chair Bob Kolt adjourned the meeting at 1:49 p.m.</p> |

Next Meeting – April 21, 2017 Battle Creek, Michigan. 10:30am to 3:30 p.m.