

RETAILER #	BUSINESS NAME	DATE
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MICHIGAN LOTTERY ADJUSTMENT REQUEST

ADJUSTMENT REQUESTS MUST BE LOGGED AT TERMINAL PRIOR TO DRAWING AND SAME DAY AS INCIDENT. FOLLOW DIRECTIONS ON TERMINAL TO PROCESS. ALL ADJUSTMENT REQUESTS ARE SUBJECT TO LOTTERY APPROVAL. THE FOLLOWING REQUIRED DOCUMENTS MUST BE SUBMITTED TO BE CONSIDERED FOR CREDIT:

- ADJUSTMENT REQUEST CONFIRMATION SLIP
- PRINTED SALES DISPLAY
- DAMAGED TICKET(S)
- COMPLETED ADJUSTMENT REQUEST FORM

SEND TO: MICHIGAN LOTTERY
 RETAILER SERVICES
 PO BOX 30023
 LANSING, MI 48909

REQUESTED AMOUNT: \$ GAME TYPE:

EXPLANATION OF PROBLEM:

NAME OF CONTACT AT LOCATION

CREDIT WILL NOT BE GIVEN FOR EXPIRED TICKETS OR TICKETS WITH EXPOSED VALIDATION CODES

SUBMITTED TICKETS WILL NOT BE RETURNED

REMEMBER: THE LOTTERY DOES NOT REIMBURSE FOR TICKETS PRINTED IN ERROR. ONCE THE "YES" KEY IS SELECTED ON THE CONFIRMATION SCREEN, THE RETAILER IS RESPONSIBLE FOR THE WAGER. PLEASE BE SURE ALL TERMINAL OPERATORS ARE AWARE OF THE IMPORTANCE OF THE CONFIRMATION SCREEN.

IT IS RECOMMENDED THAT RETAILERS COLLECT THE MONEY FOR ALL WAGERS OVER \$20.00 BEFORE PRINTING THE TICKETS.

THIS FORM MAY BE COPIED FOR MULTIPLE USE.

COMPLETION: Mandatory PENALTY: TBD
