



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



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GOVERNOR

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

August 10, 2009

TO: Nonpublic School Operator
FROM: Carol L. Wolenberg, Deputy Superintendent
SUBJECT: 2009-2010 Nonpublic School Membership Report

The Nonpublic School Act (1921 PA 302) permits the Superintendent of Public Instruction to inquire into the records of enrollment, qualifications of teachers, and course of study in nonpublic schools in the state. Items (1-3) on page one of the attached Nonpublic School Membership Report, form SM-4325, are designed to assist the Michigan Department of Education in the collection of this nonpublic school information. (See attached instructions.)

Students attending nonpublic schools, including home schools, that complete the Nonpublic School Membership Report may be eligible for auxiliary services. Nonpublic school and home school students have the right to enroll in non-essential elective courses such as band, physical education, music, and driver's education in public schools.

All items (4-6) on page two of form SM-4325 are optional. Completion of item six on page two is strongly recommended to aid in documenting teacher eligibility for National Direct Student Loan college loan debt cancellation.

A labeled form for your school is attached. (If yours is a new school, there will be no label.) If the school address is incorrect, please note corrections in the box on the upper right area of the form. Please complete and return the original form to the state address listed on the form by October 1, 2009. In order to keep our records current, please specify on the attached registration form and return to this office if your nonpublic school will not be operating during the 2009-2010 school year.

If you have questions regarding the Nonpublic School Membership Report, please call 517-373-1833.

I recognize your efforts and appreciate your continued cooperation in assisting our Department with the reporting process.

Attachments

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