



MARINE SAFETY GRANT PROGRAM SCHEDULE AND INFORMATION

Note: *Marine Safety grants utilizing **state funds** are issued for a calendar year (Jan 1- Dec 31);
Marine Safety grants utilizing **federal funds** are issued for a partial fiscal year (Jan 1-Sept 30)*

SCHEDULE

January 15	Yearly Activity Report (PR1927) due for counties who received state funds.
January – March	GRANTEES receiving state funds prepare State Aid Voucher (PR1929), Financial Reports (PR1932 – PR1932-6), and documentation of expenditures for submittal to DNR Grants Management. Grants Management determines grant allocations for the current calendar year; sends grant agreements to Grantees. Grantees fill in the contact person information on grant agreements, sign and date the agreements and return both documents to Grants Management.
April 1	State Aid Voucher (PR1929), Financial Reports (PR1932–PR1932-6) and required documentation due for counties who received state funds.
April – August	Grantees purchase approved equipment.
September 1	State Aid Voucher (PR1929), Financial Reports (PR1932–PR1932-6), and any required documentation due for federal grant portion for counties who received a mix of federal and state funds. (NOTE: This documentation may be submitted once the federal funds have been earned.)
September 1	All approved equipment must be purchased.
September 30	State Aid Voucher-Equipment (PR1929Equip), Detail of Expenditures Equipment (PR1929-1), required documentation, Report of Equipment Purchased (PR1925) and Equipment Disposal Record (PR1926, if required) due for all approved equipment purchases.
September 30	Boat Livery Inspections Summary Sheet (PR1931) due.
September 30	Program ends for counties receiving all federal funds.
October	Grant application materials sent to the counties.
October 31	State Aid Voucher (PR1929), Financial Reports (PR1932–PR1932-6), required documentation and yearly Activity Report (PR1927) due for counties who received federal funds.
December 31	Program ends for counties receiving state funds.
December 31	All Grant Applications (PR1928) and Equipment Inventory forms (PR1938) due for following year.



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FORMS

The following information and forms are available on the DNR website at www.michigan.gov/dnr-grants:

IC 1929	Marine Safety Program Reimbursement Procedures
IC 1927	Activity Report Instructions
PR1925	Report of Equipment Purchased
PR1926	Equipment Disposal Record
PR1928	Marine Safety Grant Application
PR1929	State Aid Voucher
PR1929Equip	State Aid Voucher-Equipment
PR1929-1	Detail of Expenditures-Equipment
PR1930	Application for Permit to Operate a Boat Livery
PR1931	Boat Livery Inspections Summary Sheet

To access these, click on "Grant Programs"; then "Law Enforcement Marine Safety Grants to Counties"; then "Forms and Publications". These can also be emailed to the counties.

The following forms are Microsoft EXCEL forms which are emailed to the counties or mailed on a disk:

PR1927	Marine Safety Activity Report
PR1927-1	Marine Safety Daily Activity Report
PR1932 – PR1932-6	Financial Reports



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CONTACT INFORMATION

Grant Information

Ms. Christie Bayus,
Grants Technician
Grants Management
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To order livery plates and tabs

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Law Enforcement Questions

Lt. Andrew Turner
Law Enforcement Division
Michigan Department of Natural Resources
P.O. Box 30031
Lansing, MI 48909
517-373-7109 turnera1@michigan.gov

Boating Safety Students Training

To order boating safety class materials

Mr. Rudy Lawrence
Departmental Technician
Office of Communications
Michigan Department of Natural Resources
P.O. Box 30028
Lansing, MI 48909
517-335-3418 lawrencr@michigan.gov

Send boating safety student scan tron sheets to:

Office of Communications-Recruit Retention
Michigan Department of Natural Resources
P.O. Box 30028
Lansing, MI 48909-9727

**USE THE RETURN ENVELOPE
DO NOT INCLUDE OTHER MATERIALS**