

Practical Skills Test Evaluation
 Licensing and Regulatory Affairs
 Bureau of Fire Services
 Office of Fire Fighter Training
 P.O. Box 30700, Lansing, MI 48909
 517-241-8847

Authority: 1966 PA 291

LOCATION	COURSE / EXAMINATION NAME	COURSE / EXAMINATION NUMBER
DATE	TEST TEAM LEADER (Print)	

Student No.	Evaluator	Credentials (FF I, F II, 240 Hr., etc.)	Second Evaluator (if applicable)	Credentials (FF I, FF II, 240 Hr., etc.)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

Note: The test proctor should insure safety at all times and immediately instruct the test team leader to correct any deficiency or unsafe condition. The proctor has the authority to stop or terminate the test if satisfactory corrections are not made.

Check the following:	Yes	No
1. Is the physical site adequate to accommodate the testing?		
2. Are the testing stations properly separated and clearly identified?		
3. Do the testing stations have the correct equipment as recommended by the OFFT to properly evaluate the test candidate? (hoses, nozzles, ladders, etc.)		
4. Is there an adequate ration of evaluators to test candidates? (minimum of 1 evaluator per station - a combined station would require 1 evaluator)		
5. Are sufficient safety precautions being taken?		
6. Is approved protective clothing and equipment being properly worn and used?		
7. Did the evaluators read the station directions to each test candidate?		
8. Did you (the proctor) check each test candidate's I.D.?		
9. Did you (the proctor) and the Course Manager or designee review the Practical Skills Examination sheets for completeness and accuracy?		

Note: If any item is marked NO, identify by item number and explain in comment section.

Proctors Comments (Attach addendum if necessary)

I have reviewed this evaluation and understand my signature does not imply agreement or disagreement. <div style="border-top: 1px solid black; width: 80%; margin: 0 auto;"></div> <p style="text-align: center; margin-top: 5px;">Course Manager or Designee's Signature</p>	I have reviewed this evaluation with the Course Manager and his or her Designee and provided him or her with a copy. <div style="border-top: 1px solid black; width: 80%; margin: 0 auto;"></div> <p style="text-align: center; margin-top: 5px;">Proctor / Training Coordinator's Signature</p>
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