



An Informative Full-day Seminar:

Supervisor's Role... In Safety and Health

1 Who Should Attend . . .

This seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about liability and workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOSHA).

2 MIOSHA Training Institute

MIOSHA Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOSHA Training Institute (MTI) through a formal alliance. The MIOSHA Training Institute introduced a certification program, effective October 1, 2007. This course is an MTI Level One course. The certification program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TECSM facilities, community colleges, and safety and health organizations. To learn more about the certification program, log-on to the CET Division website at www.michigan.gov/mti.

3 What You'll Learn . . .

This seminar is designed for both General Industry and Construction first line supervision, safety and health committee members, and management personnel. Topics covered include employee safety and health training, accident investigation, hazard recognition, and self-inspection techniques. This program gives tips to supervision on methods to integrate health and safety into their daily duties and responsibilities. Using MIOSHA General Industry and Construction standards and required written programs as a baseline, supervisors are given suggestions to improve their safety and health hazard recognition skills.

Agenda

Participants will learn to:

- ▶ Identify a supervisor's major duties and responsibilities.
- ▶ Discuss how to integrate the supervisor's general duties for safety and health.
- ▶ Recognize workplace hazards and corrective actions.
- ▶ Review common MIOSHA General Industry and Construction violations.
- ▶ Identify required job specific training.
- ▶ Identify how to conduct a self inspection.
- ▶ Conduct an accident investigation and complete associated paperwork.

This course has been approved for residential builders pre-licensure safety training requirements.

All meetings are accessible and barrier free. Please contact the cosponsor or CET Division, at least two weeks in advance, to request necessary accommodations.

Facilitator

Deborah Gorkisch is an Occupational Safety Consultant with the Consultation Education and Training Division of MIOSHA. Deborah has over ten years of environmental, health, and safety experience. Deborah currently provides consultation and training services for Kent, Ottawa, Muskegon, Lake, and Newaygo counties.

Before working for the State of Michigan, Deborah was an EHS Specialist in a private manufacturing facility performing safety and health functions in two Michigan Voluntary Protection Program (MVPP) STAR sites. This included, but was not limited to, injury management and record keeping, program development and implementation, regulatory and best practice training, chemical management program, industrial hygiene coordination, hazard recognition program, and safety team development and facilitation. Deborah is a graduate of Grand Valley State University with a Bachelor of Science degree in Occupational Safety & Health.



Deborah Gorkisch
Occupational Safety Consultant
MIOSHA, CET Division

Program Details

DATE: November 10, 2009
LOCATION: West Shore Community College
Administration/Conference Center, Café
3000 N. Stiles Road
Scottville, MI 49454
COST: \$90 per person.
Includes lunch and course materials.
Certification/Maintenance Points Available

TIME: Check-in - 8:30 a.m.
Program - 9:00 a.m. to 4:00 p.m.
DEADLINE: Register by October 22, 2009
Please register early!
CONTACT: Wanell K. Cabot - 231.843.5818 or
wkcabot@westshore.edu

COSPONSOR: *West Shore Community College*

If this valuable seminar doesn't fit with your schedule or position, please pass this flyer on to a colleague.

How to Register

Supervisor's Role in Safety and Health

Four Easy Ways to Register . . .

- ▶ **Phone:** 231.843.5889 or 800.848.9722
- ▶ **Fax:** 231.845.5083
- ▶ **Email:** mamccloskey@westshore.edu
- ▶ **Mail:** West Shore Community College
3000 N. Stiles Road
PO Box 277
Scottville, MI 49454-0277
Attn: Marcie McCloskey

Please Make Check or
Money Order Payable to:

West Shore Community College

Name: _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Email: _____
Birth Date: _____ (Needed for Registration)
Number Attending: _____ @ \$90 = \$ _____
Credit Card # _____ Exp. Date: _____
Disc. Master Card Visa Credit Card Zip Code: _____
Credit Card Holder's Name: _____
Signature: _____

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517.322.1809. The Department of Energy, Labor & Economic Growth is an equal opportunity employer/program.