



An Informative Full-day Seminar:



# MIOsha Recordkeeping and Cost of Injuries

## 1 Who Should Attend . . .

This seminar is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about liability and workers' compensation costs.
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work.
- ▶ Business owners who want to learn about compliance with Michigan Occupational Safety and Health Administration (MIOsha).

## 2 MIOsha Training Institute

MIOsha Consultation Education and Training (CET) Division and Macomb Community College (MCC) have developed the MIOsha Training Institute (MTI) through a formal alliance.

The MIOsha Training Institute introduced a certification program, effective October 1, 2007.

This course is a MTI Level One course. The certification program offers participants an opportunity to be recognized for their educational efforts and increased technical expertise. Courses are offered throughout the state in sponsorship with other M-TEC<sup>SM</sup> facilities, community colleges, and safety and health organizations. To learn more about the certification program, log-on to the CET Division website at [www.michigan.gov/mti](http://www.michigan.gov/mti).

## 3 What You'll Learn . . .

This MIOsha program is designed to help employers ensure that their organization complies with MIOsha recordkeeping requirements as contained in MIOsha Administrative Rules Part 11, Recording and Reporting of Occupational Injuries and Illnesses. In addition to learning and understanding the "recordability" of work related injuries and illnesses, attendees will actively participate in a group exercise to complete the MIOsha 300 log. Using this data, participants calculate injury and illness rates and learn how to compare these rates to other companies with their North American Industrial Classification System (NAICS). There will also be a segment devoted to identifying possible cost savings in a company's workers' compensation program.

### Agenda

*We offer a flexible program agenda to emphasize the health and safety topics you want most.*

- ▶ Overview of CET Services
- ▶ Administrative Rules, Part 11
- ▶ MIOsha Log 300
- ▶ Review of reporting and recording of occupational injuries
- ▶ Questions and answers

The meeting site and parking is accessible. Individuals attending the meeting are requested to refrain from using heavily scented personal care products, in order to enhance accessibility for everyone. People with disabilities requiring additional services (such as materials in alternative format) in order to participate in the meeting should call 517.322.1809. The Department of Energy, Labor & Economic Growth is an equal opportunity employer/program.

[www.michigan.gov/dleg](http://www.michigan.gov/dleg)

# Facilitator

In 1988 Linda Long joined MIOSHA. For nine years she worked in MIOSHA General Industry Safety Division; seven years as a safety officer, and two years as a regional supervisor. In 1997 she joined the CET Division. She was co-leader of the implementation team for Strategic Plan Goal 1.1A: Reducing Amputations. As a compliance officer, Linda investigated numerous workplace fatalities and industrial accidents. Her past positions include: electrician's apprentice, Class B millwright, carpenter's apprentice, and computer software applications developer, instructor, and support.

While working as a MIOSHA compliance officer, Linda increased her knowledge of overhead cranes, power presses, electrical power generation facilities, electrical safety-related work practices, and other manufacturing operations. She is a proponent of "systems thinking" as a method to continuously improve workplace safety and business services.

Presenters: Linda Long and Karen Odell, Senior Occupational Safety Consultants, MIOSHA-CET Division; and the Michigan Economic Development Corporation (MEDC)



**Linda Long**  
Senior Occupational Safety Consultant,  
MIOSHA, CET Division

## Program Details

DATE:	January 21, 2010	TIME:	Check-in - 8:30 a.m. Program - 9:00 a.m. to 4:00 p.m.
LOCATION:	Mott Community College Regional Technology Center - M-TEC <sup>SM</sup> 1401 East Court Street Flint, Michigan 48503	DEADLINE:	Register by January 14, 2010 Please register early!
COST:	\$90 per person. Includes lunch and course materials. Certification/Maintenance Points Available	TO REGISTER:	Abby Johnson - 810.762.0589 abby.johnson@mcc.edu

**COSPONSOR: Mott Community College**

If this valuable seminar doesn't fit with your schedule or position, please pass this flyer on to a colleague.

## How to Register

### MIOSHA Recordkeeping and Cost of Injuries

#### Four Easy Ways to Register:

- ▶ **Phone:** 810.762.0589
- ▶ **Fax:** 810.762.0227
- ▶ **Email:** abby.johnson@mcc.edu
- ▶ **Mail:** Mott Community College  
Corporate Services - RTC 1302  
1401 East Court Street  
Flint, Michigan 48503  
Attn: Abby Johnson

**Complete Separate Registration  
Form for Each Attendee**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email: \_\_\_\_\_  
Credit Card # \_\_\_\_\_ Visa  MC  AMX   
Credit Card Verification Code: \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
Print Credit Card Holder's Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least two weeks in advance, to request necessary accommodations.