

**EXPEDITED RFQ NOTIFICATION SHEET**  
**Office of Contracts and Rate Setting**  
**State of Michigan**  
**Department of Human Services**

Notice of a request for quotations or a request for proposal is hereby given Pursuant to Act No. 124 of the Public Acts of 1999.

Amount: \$24,900.00	ITB Number DHS TRAIN 09-99015
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<p>Bid Description:</p> <p>Anticipated Contract Period: September 1, 2009 through August 31, 2012</p> <p>Geographic Area to be Served: Training will be held statewide</p> <p>Service Title: Foster/Adoptive Parent Co-Trainer</p> <p>Service Description: The selected bidder must have significant knowledge of child welfare issues, challenges and rewards. There include, but are not limited to: child development, behavior, management, attachment and loss, permanency and the importance of teamwork. This training is for child welfare agency trainers who will be, in turn, training foster/adoptive/kinship parents in the nationally developed PRIDE curriculum.</p> <p>The selected bidder will co-train with a DHS Child Welfare Training Institute training consultant up to a maximum of thirty three (33) sessions per contract term. The co-trainer will be present for a maximum of three (3) days of the four (4) day training. Each day shall consist of no less than six (6) hours of training for up to a maximum of thirty (30) participants.</p> <p>The potential bidder must successfully complete the PRIDE training prior to contract award.</p> <p>Minimum Credentials: The selected bidder must have been or be currently licensed as a foster care provider in good standing, or be an approved adoptive parent with a minimum of five (5) years of successful foster/adoptive parent experience.</p> <p>Documentation indicating the quoted price is reasonable must be presented. Acceptable documentation may consist of one or more of the following:</p> <ul style="list-style-type: none"> <li>• Fee schedules</li> <li>• Statement that cost is the same as previous cost (renewals only)</li> <li>• Estimated cost (use CM-468 or CM-469)</li> <li>• Historical cost</li> </ul> <p>No RFQ is attached. This is a small dollar contract. Contact the staff listed below for details.</p>
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Due Date for Response: July 30, 2009
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