



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
OFFICE OF FINANCIAL AND INSURANCE REGULATION  
DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH  
STANLEY "SKIP" PRUSS, DIRECTOR

KEN ROSS  
COMMISSIONER

**TO THE INCORPORATOR(S):**

Re: Application for Permission to Organize a State-Chartered Savings Bank

Your request for information in connection with the organization of a state-chartered savings bank is acknowledged.

Enclosed please find: instructions for filing the Interagency Charter and Federal Deposit Insurance Application; remittance instructions; background information form; sample certification form; sample publication notice; listing of federal agency contacts; and a reference sheet regarding the statutory criteria for organizing a savings bank (the Michigan Savings Bank Act of 1996, as amended, may be found on the internet at <http://www.michigan.gov/ofir>). Attention is directed to section 302 for the requirements regarding convenience and needs of the public, adequacy of the capital structure of the proposed savings bank, and likelihood of successful operation. It is essential that the incorporators develop a feasibility study which includes demographic information regarding the market area in which the proposed savings bank is to be located, the economic characteristics of the primary service area, and the competition offered by existing savings banks and other financial services providers. This feasibility study should be completed by an individual or firm experienced in developing such a study.

An application, once accepted, may be formally withdrawn by written request of the incorporators, or must be allowed to proceed to a decision before another application will be accepted from the same party within the same primary service area. The Office of Financial and Insurance Regulation (OFIR) will notify the Designated Representative of the decision in writing. If the application is denied, the incorporators may appeal this decision by requesting reconsideration of the Order. The request for reconsideration must be received by OFIR within five calendar days after issuance of the Order. Subsequent to approval of an application, the incorporators shall file the savings bank's Articles of Incorporation. Within 30 days after approval and filing of the Articles, or such later time not to exceed one year, as approved by the Commissioner, the incorporators shall file the Certificate of Paid-In Capital. The application will be deemed abandoned if the time requirements are not met.

It is strongly recommended that the incorporators or other interested parties meet with OFIR personnel prior to filing of the application.

If you have any questions, please contact the Enterprise Monitoring Division at (517) 241-9981.

Enclosures

## Application for Permission to Organize a State-Chartered Savings Bank

### Instructions for Filing the Interagency Charter and Federal Deposit Insurance Application

The Commissioner of the Office of Financial and Insurance Regulation has determined that this application is available for public inspection or copying pursuant to the provisions of the Freedom of Information Act, PA 442 of 1976, MCL 15.231 et seq., and section 214 of the Michigan Savings Bank Act of 1996, as amended, MCL 487.3101. Accordingly, except as otherwise indicated in this application, the contents of the application shall be disclosed to any person who properly requests an opportunity for inspection, examination, or copying.

1. Submit one copy of the Interagency Charter and Federal Deposit Insurance Application **with original signature(s)** to the Office of Financial and Insurance Regulation. A copy of the interagency application form may be found on the internet at [www.fdic.gov/regulations/laws/forms/insuranceapplication](http://www.fdic.gov/regulations/laws/forms/insuranceapplication). All signatures contained in the application must be original. If any part of the application submitted to a federal regulatory agency is not being filed with the Office of Financial and Insurance Regulation, a statement must be attached describing those items that have been omitted.
2. Complete and submit one copy of the Remittance Instructions.
3. Complete and submit the Background Information Form (FIS 1016) with original signature for each incorporator, director, and executive officer of the savings bank.
4. A Certification with original signatures must also accompany the application. Please refer to the sample statement for suggested wording.
5. The Office of Financial and Insurance Regulation may contact any or all incorporators, individually or collectively, for information regarding the application.
6. Confidential treatment will be accorded to the Background Information Form. Portions of the Interagency Biographical and Financial Report **may** be accorded confidential treatment; any requests for confidential treatment should be made in accordance with the instructions contained in the interagency application.
7. The Office of Financial and Insurance Regulation will refuse to accept an incomplete application. Incorporators may provide additional information in support of the application as deemed appropriate. However, any such unsolicited information will be accepted for filing with the understanding that it will be made a part of the public record.
8. An application may be amended in writing. Each amendment must clearly state the specific section, page, and item(s) being amended. Substantive amendments will be formally acknowledged in writing by the Office of Financial and Insurance Regulation.

9. Please include Form FIS 1044 or FIS 1045 when completing the savings bank's proposed Articles of Incorporation. The Office of Financial and Insurance Regulation cannot approve the savings bank's articles until a firm commitment to insure the savings bank's deposit accounts up to the maximum permitted by federal law has been issued by the Federal Deposit Insurance Corporation.
10. The Commissioner will render a decision on the application generally within 100 days from date of acceptance, and will notify the contact person in writing of the decision.
11. Completed applications should be mailed to:

**OFFICE OF FINANCIAL AND INSURANCE REGULATION  
ATTENTION: ENTERPRISE MONITORING DIVISION  
P. O. BOX 30220  
LANSING, MI 48909-7720**

Questions pertaining to the completion of this application may directed to the Enterprise Monitoring Division at (517) 241-9981.

You are also encouraged to contact the Environmental Review Coordinator, Department of State, State Historic Preservation Office, 717 West Allegan Street, Lansing, Michigan 48918, (517) 335-2721, to obtain the required federal regulatory agency site clearance pursuant to the National Historic Preservation Act.

Authorized by PA 354 of 1996, as amended. Required to organize a state-chartered savings bank.



**Michigan Department of Energy, Labor & Economic Growth**

DELEG is an equal opportunity employer/program.

Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Visit OFIR online at: [www.michigan.gov/ofir](http://www.michigan.gov/ofir)

Phone OFIR toll-free at: 1-877-999-6442

## Statutory Criteria: Organizing a State-Chartered Savings Bank

(Source: Michigan Savings Bank Act, as amended, MCL 487.3101 et seq.)

<u>SAVINGS BANK ACT SECTION #</u>	<u>LEGAL CITE [MCL #]</u>	<u>DESCRIPTION</u>
210(7)	487.3210	<u>Fee</u>
302(2)	487.3302	<p><u>Notice/Publication</u> (1 time per week for 2 consecutive weeks)</p> <p>A. Newspaper of general circulation in community where savings bank is located</p> <p>B. Proof of Publication (due within 30 days after date of acceptance)</p> <p>C. Form of notice (sample enclosed)</p>
214(8)	487.3214	<p><u>Commissioner's Decision/Order</u></p> <p>A. Due within 100 days after date of acceptance for filing</p> <p>B. Request for reconsideration of Order (must be requested within 5 days of issuance of Order)</p>
214(9)	487.3214	
301	487.3301	<p><u>Incorporators and Directors</u></p> <p>A. Incorporators [1 or more persons as defined in section 103(j)]</p> <p>B. Character, responsibility, and fitness test</p> <p>C. Motives in seeking to organize the proposed savings bank</p> <p>D. Directors (minimum of 5 up to 25)</p> <p>E. Elect initial Board of Directors prior to the commencement of business</p>
302(3)(a)	487.3302	
302(3)(a)	487.3302	
322(1)	487.3322	
322(1)	487.3322	
302(3)(b)	487.3302	<p><u>Application</u></p> <p>A. Convenience and needs of the public will be served by the proposed savings bank</p> <p>B. Likelihood of successful operation giving consideration to:</p> <ol style="list-style-type: none"> <li>1. Population density</li> <li>2. Economic and demographic characteristics</li> <li>3. Competition</li> </ol> <p>C. Adequate capital</p>
302(3)(c)	487.3302	
302(3)(d)	487.3302	
305(1)	487.3305	<p><u>Articles of Incorporation</u> (2 originals)</p> <p>A. Approval</p> <ol style="list-style-type: none"> <li>1. Signed by a majority of the incorporators</li> <li>2. Firm commitment for FDIC insurance required as a condition of approval of the articles</li> </ol>

<b>SAVINGS BANK ACT SECTION #</b>	<b>LEGAL CITE [MCL #]</b>	<b>DESCRIPTION</b>
305(3)	487.3305	<p>B. Contents</p> <ol style="list-style-type: none"> <li>1. Name, county, and city, village or township where savings bank is to be located</li> <li>2. Purpose of incorporation</li> <li>3. Authorized capital stock                             <ol style="list-style-type: none"> <li>i. Class of stock (preferences and rights)</li> <li>ii. # of shares issued</li> <li>iii. Par Value</li> </ol> </li> <li>4. Name, address, place of residence, and number of shares subscribed by each incorporator</li> <li>5. Period for which the savings bank is organized (perpetuity)</li> <li>6. Other provisions consistent with the law</li> </ol>
305(4)	487.3305	<u>Body Corporate</u> (upon approval and filing of Articles of Incorporation)
306(1)	487.3306	<u>Commencement of business</u> (within 30 days after filing of Articles of Incorporation, or such later time not to exceed one year, as approved by the Commissioner)
		<u>Capital</u>
307(1)	487.3307	A. Adequate capital
307(3)	487.3307	B. Surplus must equal at least 20% of capital (stock)

## **Federal Agency Contacts**

Upon filing an application with the Office of Financial and Insurance Regulation (OFIR), it will be necessary for the organizers to file an application with the Federal Deposit Insurance Corporation and with the appropriate Federal Reserve Bank if the bank is to be a member bank (a member of the Federal Reserve System). Please contact the district office of the Federal Reserve Bank where the new bank's principal office is to be located.

For member banks geographically located in Michigan's Lower Peninsula, contact the following district office:

Patrick Wilder  
Director of Applications  
Federal Reserve Bank of Chicago  
230 South LaSalle Street  
Chicago, Illinois 60604  
Telephone Number: (312) 322-8463  
Fax Number: (312) 322-5894

For member banks geographically located in Michigan's Upper Peninsula, contact the following district office:

Daniel R. Hanger  
Manager of Applications  
Federal Reserve Bank of Minneapolis  
90 Hennepin Avenue  
Minneapolis, Minnesota 55401-1804  
Or P.O. Box 291  
Minneapolis, Minnesota 55480-0291  
Telephone Number: (612) 204-5066  
Fax Number: (612) 204-5163

For nonmember banks located anywhere in Michigan, contact:

Javier Serna  
Assistant Regional Director  
Federal Deposit Insurance Corporation  
500 West Monroe, Suite 3500  
Chicago, Illinois 60661  
Telephone Number: (312) 382-7500  
Fax Number: (312) 382-6901

## Sample Certification Form to be Included in Application for Permission to Organize a State-Chartered Savings Bank

We, the undersigned incorporators, intend to organize a state-chartered savings bank. We hereby make application to the Office of Financial and Insurance Regulation (OFIR) for permission to organize a savings bank under the provisions of State law, and CERTIFY JOINTLY AND SEVERALLY, that the statements contained herein are true to our best knowledge and belief, and that they are made for the purpose of inducing the Commissioner of OFIR to grant approval to establish a savings bank.

Name (Print) and Place of Residence (City, Village or Township, and State)	Signature

## Sample Form of Notice to be Published

Refer to section 302(2) of the Savings Bank Act of 1996, as amended for publication requirements.

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### NOTICE OF APPLICATION FOR PERMISSION TO ORGANIZE A SAVINGS BANK

**Notice is hereby given that [insert name and location of incorporator(s)] has/have made application with the Commissioner of the Office of Financial and Insurance Regulation for permission to organize a savings bank to be known as [insert savings bank name and location]. The application was accepted for filing on [date].**

**The application is on file with the Commissioner and may be inspected during regular business hours.**

**This notice is published pursuant to section 302(2) of Michigan's Savings Bank Act of 1996, as amended.**

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**Designated Representative**

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**Street Address**

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**City, State and Zip Code**

This Page Does Not Need to be Returned