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**FISCAL YEAR 2006
CHILD AND ADULT CARE FOOD PROGRAM
OPERATIONAL MEMO #19**

TO: Child and Adult Care Food Program Institutions

FROM: Mary Ann Chartrand, Director
Grants Coordination and School Support

DATE: May 9, 2006

**SUBJECT: Free and Reduced Price Meal Eligibility Determinations
Reauthorization 2004**

The Child Nutrition and WIC Reauthorization Act of 2004 (the Reauthorization Act) modified requirements for the duration of application for free or reduced price meals in the child and adult nutrition programs authorized by the Richard B. Russell National School Lunch Act, as well as requirements related to reporting changes in income during the period of eligibility covered by the application. The purpose of this memorandum is to provide guidance on the impact of these modifications on the Child and Adult Care Food Program (CACFP).

In accordance with the Reauthorization Act, households are no longer required to report changes in circumstances, such as an increase in income (currently \$50 per month, or \$600 annually), a decrease in household size or when the household is no longer certified eligible for food stamps or Temporary Assistance for Needy Families. Therefore, effective immediately, once properly approved for free or reduced price benefits, a household will remain eligible for those benefits for a period not to exceed 12 months.

If you have any questions regarding this memo, please contact our office at (517) 373-7391.

Please keep this memo on file or in a notebook for quick and easy reference.

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