DATE: March 31, 2003

TO: Region Engineers
    Region Delivery Engineers
    TSC Managers
    Resident/Project Engineers
    Region Construction Engineers

FROM: Larry E. Tibbits
      Chief Operations Officer

      John C. Friend
      Engineer of Delivery

SUBJECT: Bureau of Highway Instructional Memorandum 2003-03- Revised
         (Correction of e-mail and web site addresses.)
         MDOT Guidelines for Administering Warranties on Road and Bridge
         Construction Contracts

The Guidelines for Administering Warranties on Road and Bridge Construction Contracts manual
was developed by the Statewide Warranty Administration Team to provide consistency in the
inspection and documentation required to adequately monitor road and bridge projects covered by
the department’s warranty program. This 2002 edition of the manual details the inspection
requirements and contains the forms to be used when monitoring projects covered by the departments
warranty program. As new or revised warranty special provisions are approved, the necessary guides
and forms will be added to this manual.

Questions concerning the manual may be directed to Judy Ruszkowski, Engineer of Specifications,
at ruszkowskij@michigan.gov. Information on obtaining the manual, including all future revisions,
should be directed to MDOT’s Publications Office at MDOT-Publications@michigan.gov or
www.mdot.state.mi.us/orderpubs

Chief Operations Officer

Engineer of Delivery

BOHD:C/T:JAR:kab
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    Maintenance Support Area, C. Roberts
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