DATE: July 18, 2002

TO: Region Engineers
Region Delivery Engineers
TSC Managers
Resident/Project Engineers
Region Construction Engineers

FROM: Larry E. Tibbits
Chief Operations Officer

John C. Friend
Engineer of Delivery

SUBJECT: Bureau of Highway Instructional Memorandum 2002-13
Damage Claim Procedures

The attached form 1119-03 (07/02), Damage Claim Notice, is to be used for projects which are let under the 2003 Standard Specifications for Construction (both interim and final).

Use form 1119 (5/00), Damage Claim Notice, for projects let under the 1996 Standard Specifications for Construction.

Both forms can be accessed through MDOT’s interchange.