



POSTSECONDARY ENROLLMENT LEGISLATION FOR TUITION/FEE ASSISTANCE  
PUBLIC ACTS 159, 160 AND 161

GUIDELINES FOR CALCULATION WORKSHEET

**LINE A:** Enter the state portion of the student's foundation allowance.

**LINE B:** Divide the amount on **Line A** by two (2) to determine the revenue per student, per semester. Enter this amount on **Line B**. **LINE C:** To determine the proportion of time a student attends the college, create a fraction:

The numerator is the total number of courses the student is enrolled in at the college.

The denominator is the total number of both high school and college courses the student is enrolled in.

Enter this fraction on **Line C**. *Example:*  $\frac{2}{6}$  courses enrolled at college =  $\frac{1}{3}$

6 total enrolled courses **LINE D:** Multiply the fraction on **Line C** by the revenue per student, per semester (**Line B**) to determine the amount that will be available for college courses. Enter this amount on **Line D**. *Example:*  $\frac{1}{3} \times \$2,500$  (per semester) = \$825 **LINE E:** Subtract the amount available for college courses (**Line D**) from **Line B** (the foundation allowance per student, per semester). This will give you the amount that will remain in the district. Enter this amount on **Line E**. *Example:* \$2,500 - \$825 = \$1,675 **BOX 1:** Enter the amount from **Line D** in **Box 1**. **BOX 2:** Enter the total amount of tuition and fees (registration fees, materials fees and mandatory course fees) for the college course(s) in **Box 2**. The school district is responsible for the lesser amount shown in these two boxes.