

## Instructions for Payments of Michigan Sales, Use, Withholding, and Michigan Business Taxes Using Electronic Funds Transfer (EFT) Credit

You are requesting permission to make payments of sales, use, withholding and/or Michigan business taxes using the Electronic Funds Transfer (EFT) credit method. To use this method, you will contact an EFT member bank (or its affiliate) and request that it initiate a credit transmission to the designated State of Michigan bank account. (Please contact your bank for information concerning its ability to initiate EFT credits.)

Please send a \$0.00 transmission (\$0.01 if your bank requires an amount entered), completely formatted, as a test to the State of Michigan bank account using credit transmissions. Written approval will be sent after we have verified the test transmission posted to your account correctly. You may also verify a successful test transmission by calling (517) 636-4730, at least one business day after the settlement date of your payment. You may begin remitting tax using EFT credit after receiving our approval.

### Transmission Information Detail

1. Make credit transmissions to the State of Michigan using the routing transit number 072000326 for JPMorgan Chase (Detroit) and the bank account number provided below for the type of tax you are remitting:

0659083 – Sales, Use and Withholding Taxes and/or Single Business Tax – Annual  
754037133 – Michigan Business Tax  
816454656 - HMO Use Tax

Many banks require at least 24 hours advance notice before a transmission is completed. Contact your bank for proper lead times and specific deadlines.

2. Your bank will need to know the format for the addendum portion of the transmission. The State of Michigan has adopted the following CCD+ format:

<u>Field</u>	<u>Contents</u>
Segment Identifier	"TXP"
Separator	"*"
TXP01	Federal Employer Identification Number or Michigan Department of Treasury assigned account number ("ME-...." or "TR-...."). Please enter the entire account number, including the hyphen.
Separator	"*"
TXP02	Tax type code 01100 Withholding 02155 Michigan Business Tax Estimate 02355 Michigan Business Tax Extensions 02655 Michigan Business Tax Annual 02671 Single Business Tax Annual 04200 Sales Tax 04400 Use Tax on sales and rentals 04500 Use Tax on purchases

Separator	"*"
TXP03	Tax period end date Period for which tax was accrued in "YYMMDD" format ("DD" can be any valid day, preferably the last day, of the month.)
Separator	"*"
TXP04	Amount type "T" for tax
Separator	"*"
TXP05	Amount of tax being paid in "\$\$\$\$\$\$cc" format ("cc," cents must be filled in even if you transfer whole dollar amounts.)
Separator	"*"
TXP06	Amount type "P" for penalty
Separator	"*"
TXP07	Amount of penalty being paid in "\$\$\$\$\$\$cc" format ("cc" cents must be filled in even if you transfer whole dollar amounts.)
Separator	"*"
TXP08	Amount type "I" for interest
Separator	"*"
TXP09	Amount of interest being paid in "\$\$\$\$\$\$cc" format ("cc" cents must be filled in even if you transfer whole dollar amounts.)
NOTE:	Fields TXP06, TXP07, TXP08 and TXP09 are optional and only need to be completed if penalty and/or interest are being paid.
TXP10	"\"
NOTE:	TXP10 is a mandatory field. No character(s) should follow the terminator character "\".